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CHAPTER 1

**STREET AND RIGHT OF WAY IMPROVEMENTS**

SECTION:

7-1-1: Purpose

7-1-2: Permits Required

7-1-3: Application; Requirements; Fees

7-1-4: Construction Inspection

7-1-5: Permit Revocation

7-1-6: Penalty

7-1-1: **PURPOSE:** The purpose of this chapter is to regulate the construction and/or capital maintenance of public facilities or the facilities of private utilities within the public rights of way by issuance of construction permits and the oversight of inspection of such facilities in order to assure, to the greatest extent practical, that utility construction work and/or other construction work within the public right of way complies with applicable city ordinances and construction standards adopted by the city. (2025 Code)

7-1-2: **PERMITS REQUIRED:**

A. Street Improvements: All construction of new street improvements, including, but not limited to, street base preparation, paving, installation of curbs, gutters, sidewalks, storm water facilities, water line construction, replacement of such facilities, or construction, replacement, or capital maintenance of any public utility   
 or other facilities desiring to make use of the public   
 right of way, including facilities providing electrical,   
 telephone, natural gas, irrigation water, and cable   
 television service shall require a right of way   
 construction permit issued by the city.

B. Public Right of Way: Any construction work in the public right of way which will affect the condition of existing public facilities or will result in the construction of facilities which will be subject to public maintenance   
 shall be subject to the provisions of this chapter.

C. New Subdivisions: A public facility construction permit shall be required prior to the initiation of construction work on a new subdivision. Said permits may be issued by   
 the city engineer or his authorized representatives after   
 review and approval of plans and specifications, and   
 payment of required fees. No fee shall be charged for   
 construction undertaken pursuant to direction by the city.

D. Stockpiling Of Materials: No temporary stockpiling, storage of materials, demolition, storage of equipment, or other activities which would obstruct a public right of way shall be allowed without a permit issued pursuant to this   
 chapter.

E. Improvement Specifications: The mayor and/or council is hereby authorized to develop construction and improvement specifications for installations in public rights of way within the city. Said standards shall be presented to the city council for review and shall be effective upon passage of a resolution adopting said standards. Such standards may be changed by subsequent resolution of the city council. (2025 Code)

7-1-3: **APPLICATION; REQUIREMENTS; FEES:**

A. Application: Applications for permits required by this chapter shall be made to the city on forms provided for   
 that purpose. No work subject to the provisions of this   
 chapter shall be initiated until an application has been   
 completed and approved according to the provisions of this   
 chapter.

B. Requirements: Permit requests shall include site plans, engineering plans, specifications, and such other information as may be necessary to allow the city to determine that standards have been complied with.

C. Fees: No permit application shall be deemed complete until the fees required for said application have been paid in full. The fees for permit issuance and for construction inspection oversight are authorized by this chapter. Said fees may be set, and changed from time to time, by resolution of the city council.

D. Advance Timing: Applications for permits required by this chapter shall be made in advance of the date upon which   
 work is scheduled to commence. Advance timing shall be   
 variable depending upon the scope of the work to be   
 completed and the degree of prior review which has been   
 conducted. Review periods may be waived by the city in the   
 event of emergencies. The permit shall provide a time limit   
 within which the work shall be completed. The permit shall   
 be void if the work is not commenced and completed within   
 the date specified on the permit unless an extension of   
 time, for good cause, is granted by the city.

E. Insurance Required: Any applicant for a permit authorized   
 by this chapter shall demonstrate that it has general   
 liability insurance in the amount of one hundred thousand   
 dollars ($100,000.00) which insures said work against   
 damage to public facilities and against damage to the   
 public in general. No permit shall be issued without proof   
 of such insurance. The city is authorized to maintain a   
 registration of qualified contractors for purposes of   
 simplifying administration of this requirement. Any such   
 proof of insurance shall require at least thirty (30) days'   
 advance notice of cancellation or expiration to the city.

F. Bond: A cash or surety bond in the amount specified by the city is required prior to issue of a permit. The amount of bond will be determined and set by the city. Bond will be released upon completion of all right of way work and as built drawings are approved and accepted by the city and other agencies as specified.

G. Permit Binding on Applicant: Any permit required by this chapter shall be binding upon the applicant until all obligations established by the terms of this chapter and by the terms of the specific permit have been complied with in their entirety. A permit issued pursuant to this chapter shall not be transferable to any other person or entity.   
 The city may require written proof that the person making application is a bona fide representative of the identified permit applicant. (2025 Code)

7-1-4: **CONSTRUCTION INSPECTION:** Primary responsibility for construction inspection for new subdivisions shall rest with the permittee's licensed professional engineer. The permittee's engineer shall provide the city with documentation of compliance with city construction standards and attendant construction observation necessary to verify compliance, as required by the city. The city retains an absolute right to inspect and to require production of test results to assure compliance with city standards. If test results are not produced or inspection is impeded, the permit may be revoked in the sole discretion of the city. (2025 Code)

7-1-5: **PERMIT REVOCATION:**

A. Material Noncompliance: Notwithstanding compliance with the application procedure set forth in this chapter or with resolutions adopted pursuant to this chapter, any permit issued pursuant to the authority established by this   
 chapter shall be revocable, for cause, in the sole   
 discretion of the city. Revocation may occur in summary   
 fashion upon the happening of any material noncompliance   
 with permit terms, material noncompliance with terms of   
 this chapter or standards adopted pursuant to it, or for   
 such other substantial reason as the city might determine,   
 including the submittal of inaccurate or misleading   
 information on any application.

B. Work Cessation: Revocation of any such permit shall require that work cease unless specifically allowed to continue, by written order of the city, to eliminate a hazard or to   
 preserve the integrity of work in progress. Issuance of a   
 permit pursuant to this chapter shall not convey any   
 ongoing right to construct in or occupy any public right of   
 way. The permission to construct authorized by this chapter   
 shall be revocable at will and without recourse. All such   
 permits are temporary and shall be effective only for the   
 limited time frame authorized in the permit.

C. Remedial Action: The city reserves the right to remedy any condition associated with construction in a public right of way which it deems to pose an imminent threat to the public health, safety and welfare. The costs of said remedial action shall constitute a charge against the permit applicant, which cost shall be reimbursed to the city prior to restart of construction. (2025 Code)

7-1-6: **PENALTY:** Violations of this chapter shall constitute   
 a misdemeanor. This chapter may also be enforced by initiation of civil legal action to compel compliance with the terms of this chapter or to restrain violation thereof. All costs of civil enforcement shall be borne by the violator. (2025 Code)

CHAPTER 2

**SIDEWALK MAINTENANCE AND CONSTRUCTION**

SECTION:

7-2-1: Definitions

7-2-2: Permit Required

7-2-3: Construction Or Repair Specifications

7-2-4: Sidewalk Maintenance

7-2-5: City Council Duties

7-2-6: Mayoral Responsibilities

7-2-7: Notice To Property Owner

7-2-8: Failure To Comply

7-2-9: Special Taxes; Cost Assessment

7-2-10: Payment Of Tax; Penalty for Nonpayment

7-2-11: Penalty

7-2-1: **DEFINITIONS:** As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

AUTHORIZED Any wheeled mode of transportation specifically WHEELED designed to enhance the mobility of the TRAFFIC: physically handicapped or of children not yet   
 capable of walking.

PUBLIC A strip of land not exceeding ten feet (10') in SIDEWALK: width which is physically located on each and   
 both sides of every part of public right of way   
 platted as a city street. Said sidewalk, be it   
 unimproved or of permanent concrete or other   
 construction, is reserved exclusively for the use   
 of foot and authorized wheeled traffic. (2025   
 Code)

7-2-2: **PERMIT REQUIRED:** Prior to work beginning on any sidewalk removal, replacement, construction or repair, a permit must first be obtained through the office of the city clerk-treasurer. (2025 Code)

7-2-3: **CONSTRUCTION OR REPAIR SPECIFICATIONS:** Before any sidewalk is constructed or repaired upon a public right of way within the corporate limits of the city, that person who shall perform such work shall first obtain from the city written specifications to which such work shall adhere. (2025 Code)

7-2-4: **SIDEWALK MAINTENANCE:** It shall be the duty and responsibility of the property owner to maintain any sidewalk and/or gutter abutting his/her property in a clean, litter/weed and brush/snow/ice free condition, and to ensure that the surface of said sidewalk is maintained in a safe and proper physical condition, said physical condition presenting a flat, unbroken surface upon which foot and authorized wheeled traffic shall traverse smoothly and unimpeded. This duty of the property owner shall be continuously in effect whether or not the property owner has received a notice from the city. (2025 Code)

7-2-5: **CITY COUNCIL DUTIES:**

A. Direct Removal, Replacement, Construction Or Repair By Owners: It shall be the duty of the council, whenever in   
 its judgment or opinion it may be necessary or proper to,   
 by council resolution, require and direct certain property owners within the corporate limits of the city to   
 construct, remove, replace, repair or otherwise maintain   
 the public sidewalk located upon that portion of the public   
 right of way abutting the property of said certain property   
 owners.

B. Action By Resolution: Whenever the council shall take   
 action pursuant to subsection A of this section, such   
 action to require and direct the initial construction,   
 removal or replacement, repair or other maintenance of   
 permanent type sidewalks shall be accomplished in the form   
 of a council resolution. Such a resolution shall:

1. Identify a sidewalk, portion of a sidewalk or intended site of a new permanent type of sidewalk by stipulating the name of the street and the numbers of the lot and block of the property abutting such a sidewalk or site.

2. Specify the reason for the ordering of such required action.

3. Specify the time limit within which the property owner must complete the required action after receipt of the city's notice to do so. (2025 Code)

7-2-6: **MAYORAL RESPONSIBILITIES:**

A. Direct Cleaning By Owners: It shall be the duty of the mayor, whenever in his/her judgment or opinion it may be necessary or proper, to require and direct certain property owners within the corporate limits of the city to remove   
 any litter, debris, weeds, brush or other object or   
 material from any sidewalk and/or gutter and to remove any   
 snow or ice from any permanent type sidewalk, any and all   
 of which may be situated upon that portion or the public   
 right of way abutting the property of said certain property   
 owners.

B. Failure To Comply: In the event that a request to a   
 property owner, delivered in accordance with subsections 7-  
 2-7B1 and B2 of this chapter should fail to achieve the   
 desired results within ten (10) days, the mayor shall cause   
 said cleanup to be accomplished and the city's actual cost   
 shall ultimately be borne by that property owner failing to   
 comply with the request, said cost to be collected by the   
 city through the procedures detailed in sections 7-2-8, 7-  
 2-9 and 7-2-10 of this chapter. (2025 Code)

7-2-7: **NOTICE TO PROPERTY OWNER:**

A. Notice To Property Owner: Whenever the council shall pass a resolution pursuant to subsection 7-2-5B of this chapter, the mayor shall be responsible for ascertaining from the county assessor's current records the name and mailing address of the owner of any property described in said council resolution. To each property owner, the mayor shall cause to be delivered, in the manner prescribed in subsection B of this section, a written notice which shall be substantially in the following format:

*To: (Owner's Name). According to the current records of the county assessor of County, Idaho, you are the owner of the property described as Block , Lot(s) within the corporate limits of the city of Ririe, Idaho.*

*The city council of the city of Ririe, Idaho, pursuant to Idaho Code section 50-316, and the resulting ordinance of the city of Ririe, has declared that portion of the public sidewalk which is situated on           Street/Avenue and Street/Avenue, and upon which your lot(s) abut:*

*□ Shall be converted by you, at your expense, to a permanent type (type of material) sidewalk.*

*□ Is cracked or otherwise deformed to the extent that it no longer presents a smooth, level, safe surface over which public traffic may pass and, thus, must be removed and replaced by you, at your expense, with a new, permanent-type sidewalk of (type of material).*

*□ Is damaged and must be repaired by you, at your expense, as follows: (Detailed description of repairs to be done.)*

*□ Other work to be performed at your expense (describe).*

*This is to inform you that both you and the city could be held legally liable for any damages incurred by accident or injury to any citizen resulting from the present condition of the above-described sidewalk, and YOU ARE HEREWITH ORDERED TO COMPLY WITH THE ABOVE in accordance with Council resolution number , passed on 20 . Said work shall be completed by 3:30 P.M. on       20 .*

*Before the start of any sidewalk construction or repair, a permit must first be obtained from the city of Ririe.*

*Failure to comply with this notice within the time limit stated above will result in the city causing the prescribed work to be performed and the cost of such removal, replacement, construction or repair will be at your expense, collectable either directly from you or through a tax lien against your property, as prescribed by Idaho Code.*

B. Method Of Delivery of Notice to Property Owner:

1. Such notice, as described in subsection A of this   
 section shall be served by delivering the same to such   
 owner or by leaving it at the house of his usual abode with   
 some adult person residing therein; provided, however, that   
 if such owner is not a resident of the city, then such   
 notice may be served by mail by depositing such notice in   
 the post office, addressed to the person to whom it is to   
 be served at his place of residence, if known, and if not   
 known, then addressed to the last known place of residence,   
 with postage prepaid.

2. The mayor shall make such notice, as prescribed in subsection 7-2-7A of this section in duplicate and on one copy he shall make an affidavit of service. Such affidavit shall be made before the city clerk-treasurer or a notary public, and shall be filed with the city clerk-treasurer. (2025 Code)

7-2-8: **FAILURE TO COMPLY:** If, after such resolution as prescribed in subsection 7-2-5A of this chapter is passed by the council and notice, as prescribed in subsection 7-2-7A of this chapter has been delivered to a property owner, said property owner refuses to construct or repair such sidewalk within the time required by the resolution and notice, then the mayor shall, without any further orders from the council, cause the construction or repair to be accomplished, either by day labor or by contract work, and the full cost thereof shall be assessed on and against the property abutting such repair or construction, and the full amount of such costs shall become a lien upon the property and shall, at the time provided by law, be certified by the council and/or city clerk-treasurer to the county tax collector to be placed on the proper tax roll to be collected as other taxes are collected and shall be in addition to all other taxes legally assessed against such property. (2025 Code)

7-2-9: **SPECIAL TAXES; COST ASSESSMENT:** All such assessments, as referred to in sections 7-2-8 and 7-2-10 of this chapter, shall be known as special tax assessments for improvements and shall be levied and collected as a special tax. All money received from such special assessments shall be held by the city clerk-treasurer as a special fund to be applied to the payment of the improvement for which the assessment was made. The money shall be used for no other purpose whatever except to reimburse the city for money expended for such improvement. (2025 Code)

7-2-10: **PAYMENT OF TAX; PENALTY FOR NONPAYMENT:** Any   
 assessment against the property as provided in section 7-2-8 of this chapter may be paid by the property owner to the clerk-treasurer in full, and have the lien thereof discharged. If the amount assessed against any such property is not paid on or before August 20 following the completion of construction or repairs, there shall be added to the amount so assessed against the property whatever amount the county shall charge for the collection of such money, plus interest on the unpaid amount at the prevailing legal rate from the date of completion of work. (2025 Code)

7-2-11: **PENALTY:** Any person found to be in violation of this chapter shall be guilty of committing a misdemeanor offense and shall be punished in accordance with section 1-4-1 of this code. (2025 Code)

CHAPTER 3

**ROAD NAMING AND ADDRESSING**

SECTION:

7-3-1: General Provisions

7-3-2: Road Designations

7-3-3: Addressing Procedures

7-3-4: Road Naming

7-3-5: Signing

7-3-6: Administrative Procedures

7-3-7: Appeals

7-3-8: Controversial Or Disputed Road Names

7-3-9: Violation; Penalty

7-3-1: **GENERAL PROVISIONS:**

A. Title: This chapter shall be known as the *ROAD NAMING AND ADDRESSING ORDINANCE OF THE CITY OF RIRIE, IDAHO*.

B. Authority: This chapter is authorized under the provisions of the Idaho constitution article 12, section 2, and by Idaho Code title 50, chapter 13 and title 67, chapter 65,   
 as amended and subsequently codified.

C. Purpose: This chapter further implements portions of the city's comprehensive plan and supplements the applicable zoning and subdivision ordinances. Its purpose is to   
 provide the residents of the city with a uniform and   
 standardized system of road naming and addressing to:

1. Minimize future road name and addressing conflicts.

2. Provide a database for city records and enhanced 911 service.

3. Expedite property identification by emergency services.

4. Comply with the following addressing guidelines:   
 National Emergency Number Association (NENA), "recommended abbreviations", GTE E911 addressing guidelines, practice 444-400-015, and U.S. postal service publication 28 – addressing.

D. Jurisdiction: These regulations shall apply to the naming   
 of all public and common private roads and the addressing   
 of all structures and parcels within the incorporated   
 territory of the city, or mutually defined by both city and   
 Jefferson and Bonneville Counties under the requirements   
 and authority of Idaho Code sections 50-1306, 67-6518, or   
 67-6526, as amended or subsequently modified.

E. Applicability: This chapter shall apply to all property and to all public and private roads within the city.

F. Implementation And Responsibilities:

1. The city council shall have the authority to implement, enforce and maintain the addressing and road naming standards as defined by this chapter.

2. If violations of this chapter are not corrected   
 by the date required herein, the city may perform the work and bill the property owner for the reasonable costs thereof.

3. Property owners are responsible for placing alphanumeric identification in accordance with subsections 7-3-5A and B of this chapter, and for erecting private road signs in accordance with subsection 7-3-5C of this chapter. Posting of addresses and road names must be done within four (4) months of issuance of the address and road name.

4. The street department is authorized to erect and   
 maintain public road signs at public road intersections.   
 Private road signs shall be erected as required by this   
 chapter.

5. The individual property owner, or the developer in the case of a subdivision, is responsible for the designation   
 of the access points on the public or private roads and installation and maintenance of all required road signs. These designated access points shall be utilized to determine the address of the parcel. Except as such access points exist at the time of adoption of the ordinance codified herein, all future access points shall comply with this chapter and other ordinances of the city.

6. All addresses shall comply with the addressing   
 guidelines outlined in subsection C4 of this section to the   
 extent that such compliance is possible. The order of   
 priority shall be NENA, GTE and USPS.

7. For the purposes of addressing, the city will hold and maintain all official data.

8. The mayor and all administrative staff subject to the mayor's supervision are hereby authorized to undertake such administrative steps as may be necessary to implement the provisions of this chapter. In taking such steps, city   
 staff is encouraged to apply common sense and practicality   
 to achieving the ends intended by this chapter.

G. Guidelines Of Interpretation: Words used in the present tense include the future; words used in singular number include the plural and vice versa. The word "shall" is mandatory, the word "should" is directory, and the word "may" indicates the use of discretion. Unless the subject matter clearly requires otherwise, the words or phrases   
 used shall have the meanings commonly appropriate to their context and the purposes of this chapter. (2025 Code)

7-3-2: **ROAD DESIGNATIONS:**

A. All named roads that extend from incorporated areas into unincorporated areas shall retain the same name.

B. Roads that have a definite north-south directional course should be designated as an "avenue". Roads that have a definite east-west directional course should be designated as a "street".

C. Roads that do not have a definite directional course should be designated as a "road", "drive", "trail", "way", or "lane".

D. A dead-end road or cul-de-sac less than one thousand feet (1,000') in length, when not an extension of an existing road or a continuation of a proposed road, should be called a "court".

E. A road that has its ingress and egress on the same road should be designated a "loop".

F. A road that circles back upon itself should be designated as a "circle".

G. Special scenic routes or park drives may be designated "parkway" upon review and approval by the administrator.

H. If a road accesses three (3) or more properties, it shall be assigned a road name and the parcels shall be addressed in accordance with this chapter.

I. The naming of spur roads shall comply with subsection H of this section.

J. Duplicate road names are prohibited. Existing duplicated names shall be corrected in accordance with this chapter.

K. Road names which sound like other road names or which are not readily capable of easy pronunciation or which would be distasteful to a reasonable person are prohibited. (2025 Code)

7-3-3: **ADDRESSING PROCEDURES:**

A. Address Grid: Addressing along the city roads shall be   
 based on the address grid established by the city.

B. General Procedures:

1. Address numbers will run consecutively to the north, south, east and west from the point of beginning.

2. All addresses shall be defined with a direction letter (N, S, E, W) following the address number, pursuant to the grid defined in subsection A of this section.

3. Even numbers shall appear on the south and east sides of roads and odd numbers on the north and west sides.

C. Addressing Roads:

1. If a building has a number of entrances, each serving a separate occupant, then the building shall be assigned individual addresses at each entrance.

2. A multi-family dwelling structure with one main entrance shall be assigned one number, with the owner of the structure responsible for providing a designated individual numbering of each unit before an address will be issued.

3. Mobile home parks shall be assigned one number for each lot within the park based on the addressing system coordinates. The owner of the mobile home park shall be responsible for providing designated individual numbering   
 of each mobile home space. Roads within the mobile home   
 park shall be signed according to subsection 7-3-5C of this chapter. Alphanumeric combinations shall not be used.

4. A diagonal or meandering road shall be assigned numbers depending upon the address baseline that it most favors.

5. Circle and loop road direction designations shall be determined by the road's predominant direction.

a. For circle roads, the numbering shall start at the   
 intersection point of the road closest to the address origination point and shall proceed in a clockwise   
 direction using a consecutive numerical order with the   
 odd/even numbers based on the starting point of the   
 circle road as if the road were straight.

b. For loop roads, the beginning of the road is   
 designated by the closest intersection to the   
 origination point and increases numerically to that   
 point that is the farthest from the origination point.

6. Properties with structures, or bare land parcels, that have a driveway shall be assigned an address based on a primary access point on a named road or common driveway.

7. Properties that have multiple driveways shall have a designated primary access point designated by the property owner that will be used for the address assignment point.   
 If this primary access point is not designated by the   
 property owner, the city council shall make the official determination and designate a primary access point that   
 will be used for address assignment.

8. All public roads, private roads and common driveways shall be assigned a road name and all adjacent parcels and/or structures with driveways shall be addressed in accordance with this chapter.

9. Parcels accessed by a common right of way or easement where the rule of three (3) does not apply shall be   
 assigned a primary access point at the point where the   
 right of way or easement intersects a public road, private   
 road or common driveway centerline. This primary access   
 point will be used to assign an official address for each   
 adjacent parcel.

10. All plats produced as a result of subdivisions, short plats, planned unit developments, or other projects that require the establishment of primary access points from public or private roads for driveways shall have predesignated primary access points. These points shall be utilized to assign addresses to the associated parcels. In all cases, the primary access points shall be verified by the planning and building department prior to the receipt of a certificate of occupancy for new structures to determine the actual address. The property owner may be required to pay a fee to cover the costs incurred to provide this service. (2025 Code)

7-3-4: **ROAD NAMING:**

A. Road Naming Policy: In selecting road names, consideration shall be given to the following:

1. Centerline alignment road name standards should be observed for noncontinuous roads, unless there is no possibility for extension of the road to make it a continuous through road.

2. There shall be no duplication of existing names. The   
 city shall assemble, update and maintain an official list   
 of all road names throughout the city for use by all   
 jurisdictions.

3. Names of similar pronunciation and/or spelling shall be prohibited (example: Briar Lane, Brier Lane).

4. Variations of the same name with a different road designation shall be prohibited within the first word of   
 the two (2) word title or in the road extension (example:   
 Pine Road, Pine Drive, White Pine Road, White Lilly Lane).

5. No road name shall consist of more than two (2) words or contain more than fourteen (14) letters, excluding the road direction (N, S, E, W) and extension (street, lane, court, etc.).

6. No road shall have more than one name.

7. No road name shall contain the words "north", "south", "east" or "west", or any combination thereof, within the road name.

B. Naming Of New Roads Or Existing Unnamed Roads: Any new road to be established within city, public or private, or any existing unnamed road, public or private, shall require a road name approved by the city director.

1. In the case of plats, approved road names shall be specified on the final plat map.

2. In the case of other new roads or naming of unnamed roads, the owner or owners and/or contract buyers of properties abutting said road, may petition, in writing on a form provided by the city, to the city council, to request an official name for a new road. The council shall consider   
 any and all road name petitions, only after all road   
 naming requirements of this chapter are met. The council   
 shall officially designate the road name having the greatest percentage of approval in the event a fifty one percent (51%) approval is not obtained.

C. Renaming Of Existing Duplicated Road Names:

1. Where duplicate names exist, roads may be immediately renamed by the council to eliminate the duplication. The council shall decide which roads shall be renamed using the following criteria:

a. When the road was originally named.

b. The number of improved properties served by the road.

c. Other factors as deemed appropriate by the city council.

2. When a road name within the unincorporated area adjacent to the city is duplicated by a road name within the city, the city shall work with Jefferson or Bonneville County to decide which road shall be renamed. Roads shall be renamed in accordance with this chapter and similar ordinance provisions of Jefferson or Bonneville County. Consistency   
 is the goal.

D. Official Designation of Existing Road Names: With the adoption of this chapter, all roads named as a result of   
 the Jefferson or Bonneville County mapping and addressing project for enhanced 911 shall be designated as the   
 official road names. By resolution, the city council should   
 confirm the approved list of street and road names.   
 Subsequent adjustments and changes may be made by further   
 resolutions.

E. Renaming Of Other Roads: In cases where property owners request to change the name of a road which has an existing city approved name, the property owners may petition the city council for such a change. Property owner-initiated requests under this subsection shall require seventy five percent (75%) approval of property owners abutting the road and the payment of an applicable fee. Changes shall only be authorized when determined to be in the public interest. (2025 Code)

7-3-5: **SIGNING:**

A. Address Numbers: Physical address numbers shall be clearly readable from the roadway and shall contrast with background color pursuant to the international fire code.   
 If a structure is more than seventy-five feet (75') from   
 the road or is otherwise not clearly visible from the   
 road, its address shall be posted at the intersection of   
 its access road and public or private road. The address   
 sign shall be no less than four feet (4') or more than six   
 feet (6') above the ground on a substantial, maintained   
 post or standard. The view of the address from the road   
 must be unobstructed and maintained. All primary letters,   
 numbers and symbols shall be a minimum of four inches (4")   
 in height, with a one-half inch (1/2") stroke, and shall be   
 reflectorized and contrasting with the background color.

B. Signs: Road signs shall be placed between six feet (6') and eight feet (8') above the roadway, clearly visible at intersections. All primary letters, numbers and symbols shall be a minimum of six inches (6") in height, with a one-half inch (1/2") stroke, and shall be reflectorized and contrasting with the background color of the sign in accordance with the "Manual of Uniform Traffic Control Devices". Specifically, public road signs shall be green with white lettering. Private road signs shall be blue with white letters. All public and private road signs shall be constructed and installed to the standards of the street department and shall include the road name and address number derived from the grid. Private road signs shall be erected consistent with the construction standards or methods employed by the street department.

C. Road Sign Installation Standards: Proper positioning of signs is essential to obtain maximum safety, efficiency and observance. The "Manual for Uniform Traffic Control   
 Devices" (MUTCD) establishes such standards within the   
 city. The street department may require compliance with   
 standards for sign placement applicable to the department.   
 (2025 Code)

7-3-6: **ADMINISTRATIVE PROCEDURES:** The city council may, by resolution, adopt formal administrative procedures, create fee schedules, etc., to facilitate implementation of the purpose and intent of this chapter. The mayor is authorized to take such steps as may be necessary to implement the provisions of this chapter. (2025 Code)

7-3-7: **APPEALS:** Appeals concerning interpretation or administration of this chapter may be filed by any affected person. Such appeals shall be filed within a reasonable time of the action being appealed, not to exceed thirty (30) days, by filing with the city clerk-treasurer a notice of appeal specifying the grounds of the appeal. The clerk-treasurer shall transmit to the mayor all papers constituting the record upon which the action appealed was taken. The council shall schedule the item for a hearing to be commenced promptly after filing a completed notice of appeal and shall give due notice to the parties of interest. The mayor shall decide the matter as circumstances allow. The decision of the mayor may be appealed to the city council. Enforcement actions may not be appealed. (2025 Code)

7-3-8: **CONTROVERSIAL OR DISPUTED ROAD NAMES:** The council shall have the discretion to refer any disputed road name, addressing issues or controversial road name changes to the mayor for approval or resolution. (2025 Code)

7-3-9: **VIOLATION; PENALTY:**

A. Violation: It shall be unlawful for any person to:

1. Erect or install a street name sign not in accordance with this chapter;

2. Remove, alter, change or deface a street name sign or address identification erected or installed as provided herein;

3. Place or post addresses not approved by this chapter; or

4. Fail to place an address visible from the road and/or waterway.

B. Penalty: Any person who violates or fails to comply with   
 any of the provisions of this chapter shall be guilty of an infraction, and upon conviction thereof, shall be subject   
 to penalty as provided in section 1-4-1 of this code. (2025 Code)

CHAPTER 4

**DRINKING WATER REGULATIONS**

SECTION:

7-4-1: Definitions

7-4-2: Ownership and Management of Water System

7-4-3: Connection Required

7-4-4: Water System and Fees Established

7-4-5: Hookup Fee

7-4-6: Water Capacity Buy-in Fee

7-4-7: Monthly Service Fees

7-4-8: Cross-Connection Control Program

7-4-9: Water Service Lines

7-4-10: Private Water Mainline Extensions

7-4-11: Extension of City Water Mains

7-4-12: Water System Design and Materials

7-4-13: Subdivision Developer's or Property Owner

Responsibility

7-4-14: Fire Hydrants

7-4-15: Miscellaneous Provisions

7-4-16: Liability for Damages

7-4-16: Enforcement

Attachment: Division 400 Supplement to the 2020 Edition   
 of the Idaho Standards for Public Works   
 Construction

**ORDINANCE A-2021-01**

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF RIRIE, IDAHO:

An ordinance explaining and documenting the need for Capacity Fees for the City of Ririe, Idaho; establishing the dollar amounts of the water and sewer Ririe Water System Capacity Fees and Ririe Sewer System Capacity Fees; establishing the application of such fees; establishing a severance clause;

establishing an effective date.

WHEREAS:

In the last several years there has seen significant growth in Bonneville and Jefferson Counties, and the State of Idaho is ranked as one of the top states for growth in the U.S.; and,

The City of Ririe has likewise seen an uptick in real estate being sold and developed in the City and in its Ririe-Jefferson County Impact Area; and,

There has been a definable growth trend in the City of Ririe for development including the former school property of 14 lots, the Old Fairgrounds property being bought for potential development, the 50+ year old Mulberry Estates plat still in play, annexation of large parcels of property into the City, and developers recently working with the City Planner for submission of preliminary plats on two parcels, including a 40 acre parcel and a 67 acre parcel, for example. Such real and potential growth opportunities in Ririe and in its impact areas could easily double the number of residences in Ririe in the near future; and,

Ririe is a remote community with few if any social and medical services available to its residents. Because Ririe already has a preponderance of small residences, the City's Comprehensive Plan speaks to the need for a variety of housing, and this has been interpreted by both the City Planning and Zoning Commission and the Mayor and Council in their meetings to mean that larger residences and larger lots are desired as the focus for future development, and further this would be in accordance with the City's Comprehensive Plan; and,

The Ririe Comprehensive Plan duly adopted by the City and its residents stresses the desire to maintain a small town feel, and generally to stay a smaller city. The Ririe Comprehensive Plan also encourages some growth in commercial areas such as a hardware store, a medical clinic, and a grocery store. In order to see a moderate amount of growth in these three commercial endeavors, the City of Ririe recognizes a need to plan for and encourage a controlled and responsible amount of growth; and,

With the greatly increasing needs and commensurate increasing costs of infrastructure upgrades and maintenance as growth of the City occurs; and,

With the firm belief that growth should pay for itself and not be an additional tax and fees burden on existing residents who have already paid for the building and maintenance of the current Water System and the Sewer System (as established in open meetings); and,

The Ririe Mayor and City Council engaged the engineering services of Schiess and Associates, as the duly qualified and designated Ririe City engineering firm, Schiess & Associates in November 2019 to conduct the Equity Buy-In Study of the City's water and sewer infrastructure. Schiess & Associates was also involved in a concurrent Impact Fee Study concluded in May 2020; and,

The Ririe Impact Fee Advisory Committee was duly established and was engaged in the exploration of Impact Fees in Ririe, as required by Idaho State Law; and,

With the required hearings being conducted as required by Idaho State Laws; and,

Because of these foregoing reasons and others as discussed in open City Council meetings in the recent past, the City of Ririe adopts the following capacity fees:

Ririe Water System Capacity Buy-In Fee: $9,905.00

Ririe Sewer System Capacity Buy-In Fee: $5,918.00

These new capacity fees shall be paid to the City Clerk at the time of the building permit application and applies to:

1. Each and all new subdivision lots platted after the effective date;

2. Each and all existing lots or replated lots that did not have a City water system stub prior to the effective date shall be assessed the Ririe Water System Capacity Buy-In

Fee;

3. Each and all existing lots or replated lots that did not   
have a City sewer system stub prior to the effective date   
shall be assessed the Ririe Sewer System Capacity Buy-In   
Fee..

ADDITIONALLY,

1. The City reserves the right to place on hold / shut   
down any building or subdivision project due to   
non-payment of capacity fees.

2. All City ordinances including subdivision   
ordinances, public works ordinances, building and   
standards ordinances, as well as any development   
agreements and water rights purchases duly enacted   
with each subdivision developer, shall remain in   
effect and shall apply in addition to the new   
capacity fees.

3. City building permit fees, planning and zoning fees,   
and all other fees pertinent to building and   
developing in the City of Ririe shall remain in   
force.

4. To further the growth of the City, and only as   
deemed necessary and reasonable such as during an   
economic downfall or circumstances that would   
necessitate the accentuating of commercial growth,   
the Mayor and Council through a development   
agreement with a builder*/*developer may apply   
proportionally or in whole the City water hook up   
fee as a credit toward the Ririe Water System

Capacity Buy-In Fee, or proportionally or in whole the   
City sewer hookup fee as a credit toward the Ririe   
Sewer Capacity Buy-In Fee.

5. The Mayor and Council may through a development   
agreement with a developer/buyer proportionally or in   
whole reasonably offset the value of water rights   
against the Ririe Water System Capacity Buy-In Fees.

6. SEVERABILITY: This ordinance is severable, and in the   
event any portion of this ordinance is deemed   
unenforceable under the law for any reason the   
remaining portions of this ordinance not so affected   
shall remain in full force and effect.

This Ordinance shall take effect and be in force from and after its passage, approval and publication.

Dated this 3rd day of August, 2021

(Ord. A-2021-01, 8-3-2021)

7-4-1: **DEFINITIONS:**

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

APARTMENT HOUSE: Any building or portion thereof which is   
 designed to be occupied or which is   
 occupied as a home of three or more families   
 living independently of each other.

BASE RATE: The fixed portion of the monthly service fee   
 charged to cover depreciation, amortization   
 and debt service of the system, and   
 generally the fixed costs of Operations and   
 Maintenance. This fee is based on an   
 assessed number of user equivalents.

CAPACITY An equity-based fee calculation designed to

BUY-IN FEE: place new utility users on an equal equity   
 share basis with existing users as allowed by   
 State law.

COMMERCIAL AND Shall include any property, building or INDUSTRIAL structure used for any business activity, BUILDINGS: trade, or profession; and shall include, but   
 not be limited to, garages, service   
 stations, wholesale and retail stores,   
 laundries, dry cleaners, restaurants, bars,   
 barbershops, beauty shops, schools,   
 churches, public buildings, and all other   
 not specifically defined as residential   
 buildings.

CONDOMINIUM: Any building or complex of buildings which   
 is designed to be owned and occupied as a   
 home of four or more families living   
 independently of each other where the   
 condominium complex has a water service line   
 and is organized as a condominium regime   
 pursuant to Idaho Code title 55, Chapter 15.   
 Each condominium unit shall be designed with   
 a separate water service line to be   
 connected to the City water mainline.

DRINKING WATER: Water meeting the EPA Safe Drinking Water   
 Act and State Department of Environmental   
 Quality regulations that is distributed to   
 City users and is deemed fit for human   
 consumption by said regulatory entities.

DOPL, PLUMBING Division of Occupational Professional PROGRAM: Licensing, Plumbing Program formerly the   
 Division of Building Safety, Plumbing   
 Program

DUPLEX: A building designed to be, or which is   
 occupied by two (2) independent family   
 units. This includes single family   
 residences with a separate apartment.

HOOKUP FEE: The hookup fee is a fee made by the City to   
 permit the connection to the City drinking   
 water system via a water service line and   
 meter.

MOBILE HOME Any area or site of land upon which two or PARK: more mobile homes are placed and maintained   
 for dwelling purposes only, either on a   
 permanent or semi-permanent basis.

MONTHLY SERVICE A fee made by the City to owners of

FEE: residential, commercial, or industrial   
 buildings, for water service to said   
 buildings. This fee is the sum of the base   
 rate and use rate.

MOTEL: A building or group of buildings on the same   
 premises, either detached or in connected   
 rows, containing sleeping or dwelling units,   
 but without kitchen facilities in the   
 individual units, and designed for or   
 occupied by travelers. A motel with kitchen   
 facilities in the individual units will be   
 considered as an apartment house. A motel   
 with a commercial building on the same   
 premises, both of which are served through   
 one service connection, will be considered   
 as a commercial building.

RESIDENTIAL Shall include single-family residences BUILDING: and duplexes for the purpose of   
 establishing water service charges.

SATISFACTORY A. A person who has held a water account in

WATER ACCOUNT his/her name with the City for the past six   
CREDIT RATING: consecutive months within which the water

associated charges for each month were   
 paid in full on or before the tenth   
 day of the following month, or

B. That a person who closed a water   
 account with the City within the past   
 six months did, at the time of closing   
 the account, possess the same good   
 record of paying on time as described   
 in subsection A of this definition.

SERVICE The physical connection of a water service CONNECTION: line to the water mainline. A service   
 connection is usually located within the   
 public right of way or easement. A service   
 connection may be on private property when   
 the property owner has more than one service   
 connection and the service connections   
 attach to a private mainline which then   
 enters the public street right-of-way and   
 connects to a City water mainline.

SINGLE-FAMILY Any building designed to be utilized as a RESIDENCE: residence for one family. This definition   
 shall include a single manufactured or   
 mobile home which is not located on a rented   
 space in a mobile home park.

USER EQUIVALENT: One residential user equivalent is   
 designated as the service to a typical   
 single-family dwelling. All other   
 connections are prorated in relation to   
 residential user equivalents based on the   
 estimated usage of or benefit derived from   
 the service. The user equivalent shall be   
 based on the volume of drinking water   
 consumed by the average home in year.

An assessment of user equivalent is   
 made at the time of application for   
 service is made and is based upon   
 the user equivalent schedule herein.

USE RATE: The variable cost portion of the monthly   
 service fee which consists generally of the   
 variable portion of operations and   
 maintenance costs.

WATER Any water line that delivers water to a MAINLINE: service line. These may be City owned or   
 privately owned if on private property.

WATER SERVICE The section of piping that delivers water LINE: from the main distribution line to the   
 meter, then into the building of the user.

WATER SYSTEM: The drinking water system of the City. It is   
 a Class I community drinking water system as   
 defined by the USEPA and Idaho DEQ.

7-4-2: **OWNERSHIP AND MANAGEMENT OF WATER SYSTEM:**

Through the enactment of ordinances and council resolutions, the City council shall exercise policy making control over the City's municipal water system. The mayor shall administer the day-to-day operation of said system within the policy guidelines established by the council by ordinance and resolution. Regardless of who shall have borne the cost of installing any part of the City water system, that part, once installed and approved by and accepted by the City council, shall become the property of the City, subject to any rights of guarantee accompanying such decision.

7-4-3: **CONNECTION REQUIRED:**

A. Connection to System Required: Every parcel of   
 land or premises within the boundaries of the   
 City, improved for occupancy and occupied or   
 used by any person or persons, or as a   
 commercial business, shall be connected to the   
 public water system. The owner or person in   
 charge of such land shall make or cause to be   
 made such connection within one hundred twenty   
 (120) days after receiving official notice from   
 the City to connect.

B. Dwelling Without Water Service Declared Health   
 Hazard and Public Nuisance: The human habitation   
 of any residence or use of any other building or   
 structure for purposes other than warehousing or   
 storage of nonperishable goods or commodities   
 where no workers regularly labor without a ready   
 supply of running potable water, whether from the   
 City system or other authorized source, inside of   
 such dwelling or other structure shall constitute   
 a health hazard and a public nuisance. In such   
 circumstances, the City may case proceedings to   
 be brought for the abatement of the occupancy or   
 use of such a place.

C. Habitation of Dwelling Without Water Service Unlawful:   
 The human habitation of any residential dwelling or   
 other building or structure without a required source   
 of running potable water as required by this chapter   
 shall be unlawful and subject to penalty as provided   
 in Section 7-4-15 of this chapter.

7-4-4: **WATER SYSTEM FEES ESTABLISHED:**

A. Establishment: It is necessary to protect the   
 health, safety and welfare of the City inhabitants   
 and to provide equitable fees upon all lots, lands,   
 property and premises served by the drinking water   
 system. Said system and facilities consist   
 generally of water mainlines, valves, hydrants,   
 service lines and water meters.

B. Availability: The City will make the service of the   
 system available within its capacity to all persons   
 in the City service area without discrimination as   
 to race, color, religion or national origin.

The City water service area is currently confined   
 to those areas within the City corporate limits   
 with limited service allowed outside of the   
 corporate limit. Should service be extended   
 elsewhere within or outside of the City limits,   
 fees for well pumping, storage, booster pumping,   
 maintenance, debt service, and equipment   
 replacement will be charged on the same basis   
 as City residents with service.

C. Open Account Required Prior to Drawing Water:   
 Whenever a water hookup service has been installed   
 to provide City water service to a property, no   
 water shall be drawn through that hookup by an   
 owner, tenant or guest of either if there is not   
 currently on file with the City clerk-treasurer an   
 open water account for that service. The fact that   
 water service may be on at the time an owner,   
 tenant or guest of either should move onto a   
 property shall not relieve such person from the   
 requirements of this section. The City may, without   
 further notice, shut off any service which is used   
 without establishing an account. Any person using   
 water from the City system without establishing an   
 account shall be in violation of this Chapter.

D. System Fees: A system of fees for access to and   
 the use of the drinking water supply and   
 distribution system is necessary. Those fees will   
 differentiate among the different types of users of   
 the system to ensure equitable fees for the various   
 categories. The fees from each user shall be used   
 for the operation and maintenance of the system and   
 for capital improvements to replace assets that   
 reach the end of their useful lives. Fees shall be   
 proportional to the estimated or measured flow   
 contribution of each user of the system. Similar   
 uses shall be treated in a like manner. Fees   
 assessed by the City shall be reviewed periodically   
 and may be revised as needed by resolution of the   
 City council to address operation and maintenance   
 costs and capital improvements needs.

E. Each User Equivalent to Pay Fees: Fees will be   
 assessed to each user equivalent served by the   
 water service line and mainline connection. Partial   
 user equivalents are allowed if the assessment of   
 user equivalents is not a whole number.

F. Fees Paid in Full at Building Permit Issuance: The   
 hookup fee and the water capacity buy­ in fee shall   
 be paid at the time of the issuance of a building   
 permit. No building permit shall be issued until   
 such fees are paid in full.

G. Turn Off and Turn On Fees: Any time that the water   
 is either turned on or shut off at the meter by the   
 City staff due to a request or actions of the   
 customer, the customer shall pay a turn off or turn   
 on fee in an amount set by resolution of the   
 council.

7-4-5: **WATER HOOKUP FEE:**

A. Hookup Fee: The hookup fee for all residential,   
 public, commercial and industrial buildings shall   
 be established by resolution and subject to   
 adjustments from time to time by the City council.   
 Hookup fees are to be deposited into the water   
 fund.

B. The purpose of a hookup fee is to compensate the   
 City for administrative and clerical effort to   
 setup new account, inspect the physical connection   
 of the water service line to the City water   
 mainline, and reimburse the City for the meter and   
 any materials provided to the account applicant.

C. Deposit May be Required:

1. All new customers and any customer who does not   
 currently possess a satisfactory water credit   
 rating with the City shall, prior to a water   
 account being established or continued in his/her   
 name, pay a deposit in an amount to be set by   
 resolution of the City council.

1. Applied to Account Balance: Any customer having a water   
 deposit on file with the City shall, upon acquiring a   
 satisfactory water credit rating, be entitled to have the   
 deposit applied to payment on the account. However, if a   
 satisfactory water credit rating should subsequently be   
 lost because of delinquencies of an account, another   
 deposit, accordance with Subsection A.1 of this Section,   
 shall due and payable to the City immediately. If said

deposit not paid within ten days, the account shall be   
 considered delinquent and shall be processed in accordance   
 with Subsection 7-4-7.A.4 of this Chapter.

7-4-6: **WATER CAPACITY BUY-IN FEE**

A. The City Council adopted Ordinance A-2021-01   
 implementing a capacity buy-in fee. The fee is   
 designed to achieve a fair equity position between   
 each new user equivalent of the water system and   
 existing users. This fee is assessed to each new   
 residential user equivalent.

B. The collected water capacity buy-in fees are kept   
 in a reserve account known as the water   
 capitalization reinvestment account. The revenue   
 shall be used for the purpose of funding water   
 supply wells, storage tanks, booster pumping and   
 distribution improvements.

7-4-7: **MONTHLY SERVICE FEE:**

A. Minimum Monthly Service Fee: The City   
 clerk-treasurer shall furnish to each property   
 owner, or agent, a monthly statement of the amount   
 due for water service for that month. The failure   
 of any user to receive notice or statement will in   
 no way affect the obligation of the user to remit   
 monthly as required.

1. Basis: Monthly service fees will be computed using a base rate plus a variable use rate. The base rate shall be determined using the residential equivalent user system initially set up by determining the estimated number of user equivalents according to the schedule herein. The base rate and declining block variable use rate determined by reading the water meters has been established by resolution and will be subject to periodic change by the City council.

2. Purpose: The purpose of the monthly service fee   
is to pay for system maintenance and operation,   
including depreciation (for asset replacement),   
debt service and loan reserves of the water   
system.

3. Monthly Billing and Payment: Meters shall be read,   
and bills shall be rendered, as nearly as   
practicable, at monthly intervals for all service   
supplied during the preceding month. The monthly   
water billing will be included in conjunction with   
the monthly sewer bill. Irrespective of whether a   
billing statement has been received, all City   
utility accounts are due the tenth day of each   
month. Any water associated charges accrued during   
any month shall be deemed past due after the tenth   
day of the succeeding month.

4. Winter Months: During winter months, water will

be charged based on the last reading before snowfall. Any adjustments will be made when the meters are read the following spring.

B. Vacation or Shutdown Rates: When a person, firm, or   
 business, determines that his home, business, etc.,   
 is going to be vacant, not used, or shut down for an   
 extended period of time which exceeds one month, he   
 (or they) may notify the City clerk-treasurer, who   
 is empowered to decrease the monthly water rate for   
 said home, business, etc., to one-half (½) its base   
 rate for the time that said home, business, etc.,   
 is actually not being used or operated. This will   
 be done only after the City official has shut off   
 the service. A shutoff fee will be charged for this   
 permanent or semi-permanent discontinuance of water   
 service. A turn on fee will subsequently be charged   
 when it is requested that water service be   
 reestablished to said home, business, etc.

C. Delinquent Accounts:

1. Delinquent Account: An account becomes delinquent   
   when it has gone into the subsequent billing cycle   
   without full payment. Delinquent accounts shall be   
   assessed a late charge, per unit, in an amount to   
   be set by resolution of the City council. Whenever an account becomes delinquent, the City clerk-  
   treasurer shall notify any tenant and landowner of   
   the property concerned by U.S. mail or physical   
   residential tagging, that unless a payment in the   
   amount determined by the most recent bill is   
   received by the City within seven days after the   
   issuance of said notice, water service to the   
   property may be discontinued. In determining the   
   amount due, the cost of preparation of the   
   delinquent notice, as prescribed by resolution of   
   the City council, shall first be added to the   
   account balance.

2. Shut Off Delinquent Account: In the event that the   
notice issued in accordance with Subsection C.1 of   
this Section does not result in payment of the   
bill or the filing of an appeal, then, on the day   
following the expiration of the time limit for the   
City's receipt of such payment, the City may   
disconnect the service by closing the valve at the   
meter. When the delinquent amount reaches a fixed   
amount set by resolution, the meter will be   
removed, the shut-off valve closed and the service   
will be considered disconnected.

3. Appeal: Appeals shall be heard by the mayor or the   
mayor's designee and the decision shall be final.

D. D. Reinstallation Fee: The property owner is required   
 to pay the City a reinstallation fee plus the cost   
 of the meter, parts and any labor associated with   
 the installation before acceptance of payment of a   
 hookup fee to reinitiate service. All back charges   
 and fees shall be paid in full before   
 reinstallation occurs. The reinstallation fee will   
 be set forth by resolution.

E. Property Owner Ultimately Liable for Bills and Damage:

1. All water service accounts shall be opened and   
maintained by the owner of record or contract   
purchaser of record of the property to be served.   
Such owner or purchaser shall agree, as a   
condition of opening any water service account, to   
be liable for any service or other charges imposed   
because of such water services, whether such   
charges are the consequence of use of the water or   
provision of service by the owner or by tenants   
who have agreed to pay utility charges.

2. The record owner may allow a tenant to pay utility   
charges while the tenant is in possession of   
rented premises, but such action shall not relieve   
the owner of the ultimate responsibility for the   
charges accrued to the account.

3. Unpaid water bills and water associated services   
shall be the ultimate obligation of the owner of   
the property served. Any property receiving   
service from the City water system may be   
disconnected if said services are not paid for as   
required herein. An owner may allow a tenant to   
pay utility charges while the tenant is in   
possession of rented premises, but such action   
shall not relieve the owner of the ultimate   
responsibility for the charges accruing to the   
account.

4. The City's cost of repairing or replacing any   
meter, shutoff valve or other related part of the   
water system having been damaged by any person   
other than a City officer or employee shall be a   
legal and financial obligation of the owner of the   
property. Owners are responsible for the acts of   
their tenants, contractors or permissive users.

F. F. Multiple Users: Where a residence, apartment(s),   
 retail store or other commercial establishment is   
 provided water service in conjunction with another   
 establishment in the same building, the minimum user   
 equivalent rating for that building shall be   
 determined based on the number of establishments   
 contained therein. (For example, a retail store with   
 a residence attached would be rated at a minimum of   
 2 residential user equivalents. A commercial/office   
 building with 3 apartments would be rated at 4 user   
 equivalents, minimum.)

G. G. Schedule Of User Equivalents/Charges: The following   
 schedule lists a number of users and the number of   
 user equivalents assigned to each user. All other   
 users shall require special appraisal by the council   
 and will be computed on an individual basis:

SCHEDULE OF USER EQUIVALENTS/CHARGES

Number of User

Classifications Equivalents

| Apartments (see Multiple living unit) | - |
| --- | --- |
| Auto Garage (per 3,000 square feet) | 1 |
| Bar (per 10 seats or fraction thereof) | 1 |
| Barbershop, per chair (minimum 1.00) | .50 |
| Beauty salon, per operator station (minimum 1.00) | 1 |
| Car wash (per bay minimum or based on water usage) | 2 |
| Church | 1 |
| Condominium (see Multiple living unit) | - |
| Dining Hall (Senior Citizens Center per 2 persons) | 1 |
| Doctor or Dentist (per practitioner) | 2 |
| Duplex (see Multiple living unit) | - |
| Laundromats:  Self-service (up to and including 12 washing machines)  (Each machine in excess of 12) | 5  .40 |
| Commercial (to be computed on an individual basis) | TBD |
| Lodge, per 3,000 square feet | 2 |
| Mobile Home Court/Park, per space | 1 |
| Mobile Home or Trailer House on Own Premises | 1 |
| Mobile Home or Trailer House on Own Premises | 1 |
| Motel, Hotel, Rooming House, etc.:  First Unit  Each Additional Bed Space | 1  .25 |
| Multiple Living Unit:  Each Unit | 1 |
| Office Building (for each 2,500 square feet of gross floor space or fraction thereof) | 1 |
| Recreational Vehicle Hookup in RV Park | .50 |
| Restaurant (10 seats or fraction thereof) | 2 |
| Retail or Business Establishment (for each 3,000 square feet of gross floor space or fraction thereof) | 1 |
| Schools:  With Cafeteria & Shower (students & staff)  With Cafeteria Only (students & staff)  Without Cafeteria & Showers | .10  .09  .08 |
| Service Station (with restroom service) | 2 |
| Single-Family Residence | 1 |
| Theater (50 seats) | 1 |

The above user fees are based upon typical monthly sewer usage as contemplated by standards set forth herein. Such standards shall be subject to adjustment from time to time by the city council. Any such change shall be communicated to the sewer user before it is imposed. And such user shall be provided an opportunity to be heard before the city council if said user contests the additional user fee.

H. Voluntary Discontinuance: When water services are   
 voluntarily discontinued by request of the owner,   
 the base rate portion of the monthly service fee   
 shall continue to be paid. Full water service fees   
 will resume immediately upon water service turn back   
 on.

I. Industrial Users Not on Schedule: Industrial users   
 or other businesses not categorized above or not   
 clearly defined as being within one or more of the   
 above classifications shall be charged at a rate to   
 be determined by the mayor, subject to appeal to   
 the City council, upon application of the property   
 owner, after considering all relevant evidence   
 pertaining thereto at a public hearing held for such   
 purpose. The rate shall be established based upon   
 consideration of the nature and intensity of the   
 proposed use and total impact to the City drinking   
 water system. The fee shall be proportionately   
 consistent with the schedule set forth herein. The   
 rationale for charging any such fee shall be   
 explained, in writing, upon request by the user.

J. Aggrieved User; Installation of Meter:

1. Should any user consider himself to be aggrieved by the foregoing schedule, or by the determination of the mayor and City council, such user may, at his own expense, verify the water usage, in which event the charge shall be determined based upon verified results. Such meter shall be calibrated and monitored to the satisfaction of the contract City engineer. Reliable technical data shall support any rate determination.

2. The City may at its own digression from   
 time-to-time conduct a flow/revenue study wherein   
 the amount of monthly fees paid by the average   
 residential user for the previous full fiscal year   
 for the associated water volume be compared to the   
 revenue and flow of each commercial/institutional   
 users revenues and flows to verify the accuracy of   
 assigned user equivalents. Future fees billed and   
 paid will be adjusted to calculated flow-based   
 user equivalents. The City nor the users have the   
 right to require the other to retroactively correct   
 past fees billed and paid to be in conformance with   
 study findings of actual user equivalents.

7-4-8: **CROSS-CONNECTION CONTROL PROGRAM**

A. The City is responsible to take reasonable and   
 prudent measures to protect the water system   
 against contamination and pollution from cross   
 connections through premises isolation, internal or   
 in-plant isolation, fixture protection, or some   
 combination of premises isolation, internal   
 isolation, and fixture protection in accordance   
 with the Idaho Drinking Water Rules (IDAPA   
 58.01.08.552.06).

B. Inspection Program:

1. The property owner remains responsible to   
maintain their own backflow prevention devises.

2. The City, at its own discretion, may locate   
 cross connections and determine required suitable   
 protection for a property owner. The City will   
 inspect and may even test a property owner device   
 for compliance. This will typically be done   
 through random sampling or whenever there is   
 suspicion of a cross-connection.

C. New Connection: For new connections, including lawn   
 sprinkler system, suitable protection must be   
 installed prior to providing water service.

1.The property owner shall place the backflow   
 prevention device in a utility easement   
 accessible to the City or provide access via   
 implied easement to enable City to implement this   
 Cross-Connection Control Program.

2. Lawn Sprinkler Systems: Property owner shall   
 have all lawn sprinkler systems installed with a   
 backflow prevention device to protect against   
 contamination of the City water supply. All systems   
 shall be inspected by the state DOPL, Plumbing   
 Program inspector.

D. Property Owner to Pay Costs of Materials and   
 Installation: Property owner is responsible for the   
 costs of backflow prevention materials and   
 installation and for state DOPL, Plumbing Program   
 permitting fees.

E. Appropriate and adequate backflow prevention   
 assembly types for various facilities, fixtures,   
 equipment, and uses of water should be selected   
 from the AWWA Pacific Northwest Section Cross   
 Connection Control Manual, the Uniform Plumbing   
 Code, the AWWA Recommended Practice for Backflow   
 Prevention and Cross Connection Control (M14), the   
 USC Foundation Manual of Cross Connection Control,   
 or other sources deemed acceptable by the   
 Department. The assemblies must meet the   
 requirements of Section 543 of the Idaho Drinking   
 Water Rules.

F. Inspections and testing of all installed backflow   
 prevention assemblies is to be done by a tester   
 licensed by a licensing authority recognized by the   
 Idaho Department of Environmental Quality. Testing   
 shall be done in accordance with the test   
 procedures published by the University of Southern   
 California Foundation for Cross-Connection Control   
 and Hydraulic Research. See the USC Foundation   
 Manual of Cross-Connection Control referenced in   
 Subsection 002.02.

G. Assemblies that fail testing or those found to be   
 defective shall be repaired, replaced, or isolated   
 within ten business days by the property owner at   
 his/her own expense. If the failed assembly cannot   
 be repaired, replaced, or isolated within ten   
 business days, water service to the failed assembly   
 shall be discontinued.

H. The City will terminate service to any structure,   
 facility, or premises where suitable backflow   
 protection has not been provided for a cross   
 connection. Violators will be subject to penalty as   
 described in 7-4-17 of these regulations.

7-4-9: **WATER SERVICE LINES, METER BOXES and METERS:**

A. Compliance Required: All water service line   
 construction shall conform to City standard   
 drawings and specifications, and the requirements   
 of the current edition of plumbing laws, rules and   
 regulations of the State DOPL, Plumbing Program.

B. Meters: Each service line shall have a meter box   
 and meter. The City will own and maintain all water   
 meters and boxes where located along City streets   
 or in platted easements. The City retains an   
 implied unwritten easement to access these meters   
 and boxes near City Street rights-of-way yet lie   
 within private property. When water meters and   
 boxes are located within private property (as in   
 the case of apartments, townhouses or multi-family   
 housing) the City will then only own and maintain   
 the meter. The City will not pay rent or any other   
 charge for meters or other water facilities,   
 including meter boxes and connections on a   
 customer's premises.

* 1. Single-Family Residence: Each standard service connection is a three-fourths inch (3/4") or a one-inch (1") meter and shall service one residence only.
  2. Other Buildings or Structures: Whenever a service connection larger than a three-fourths inch (3/4") or a one-inch (1") meter is required or the connection is to any building or for any use that is not a permanent family residence, it is considered a commercial service, except as provided in Subsection B of this Section. A three-fourths inch (3/4") meter that services a building used for commercial activity shall also be considered a commercial service. The hookup fees shall be set by resolution of the City council.
  3. Installation: Installation of water meters shall be performed only by authorized employees of the City. All meters shall be sealed by the City at the time of installation and no seal shall be altered or broken except by one of its authorized employees.
  4. Payment of Meters: All meters shall be paid for by the customer requesting or receiving City water service. Other City provided materials (service connection saddle, corporation stop, water service pipe and meter box) are also to be paid for by the customer at the same time as the meter. These materials shall be paid for as part of the hookup fee.

5. Location of Meters: Meters (and the meter box) shall normally be placed at the property line. The meter will be installed wherever the applicant desires, within reason. Driveways or other locations surrounded by pavement are allowed with traffic-rated rings and covers.

6. Joint Use of Meters: The joining of several customers to take advantage of the single minimum charges and large quantity rates shall be prohibited.

7. Multiple Meters: Where an individual consumer is supplied with water through more than one metered service, charges shall be computed separately for each individual meter.

8. Meters with Remote Readout: Whenever necessary to assure ready access to meter supplied information, the City may require the installation of a water meter with a remote, electrically powered readout, said readout to be placed outside of a structure in a manner and location readily visible to a meter reader. Whenever such installation shall be required, the costs thereof shall be borne by the landowner.

9. Meters for New Subdivision Lots: The developer will provide an idler in lieu of a meter in the developer installed meter box. The owner of the property will then purchase the water meter at the time service is requested and payment of the hookup fee is made. The City will then replace the idler with the meter once the billing account is set up. The City may install a lock on the shut-of valve inside the meter box after installation to prevent unauthorized use of water.

C. Contractor Installation Qualifications: The   
 installation of the service connection to the water   
 mainline is to be done by one holding an   
 appropriate state public works license. The   
 installation of the water service line is to be   
 done by a state licensed plumber authorized to   
 perform the work. The jurisdictional division of   
 the City and State DOPL, Plumbing Program is   
 outlined in the Memorandum of Understanding between   
 the Idaho Division of Building Safety (now DOPL),   
 Plumbing Program and the Idaho Department of   
 Environmental Quality.

D. Permits and Inspections Required:

1. Water Service Connection Permit: A property owner desiring to obtain a water service connection to a City owned water mainline shall file a request with the City. Such request shall be in sufficient detail as to adequately inform the City as to the proposed location of the desired water service line and connection point and the nature of the anticipated use. At the time of approval of the permit request, but before the building permit is issued, the property owner shall pay to the City the hookup fees and capacity buy-in fees which shall be established and adjusted from time to time by council resolution. The property owner shall also obtain a date for inspection by the City of the construction and physical connection to the City water mainline.

2. Right-of-Way Encroachment Permit: No water service line installation shall be done in the City right-of-way without first obtaining a City Right-of-Way Encroachment Permit and the state on-call utility locate service has been notified and field locates made.

3. Extension Prohibited Without Permission: It shall be unlawful for any person to extend any water service line beyond the limits of the building for which a permit has been given without obtaining permission for the desired extension and appropriate hookup fees and capacity buy-in fees are paid.

4. If the water meter box is found to have been installed within the property boundary of the landowner, but without a documented easement, the property owner shall be deemed to have granted an easement across his/her property to allow the City access to the water meter. If this implied easement is not satisfactory to the landowner, it will be the landowner's financial responsibility to have the service connection and water meter moved to a location where the City has documented access rights to the water meter. In addition to such costs, the property owner is responsible for all costs of reinstallation of any private water service line made necessary by the relocation of any meter as provided by this Section. If such implied easement is not acknowledged and accepted by the property owner, or if the property refuses to pay for the relocation of a meter so affected, water service to the premises may be terminated after notice to the property owner until such permission of water meter movement has been accomplished. No person shall receive water from the City water system without providing ready access to the water meter to allow reading and maintenance thereof.

* 1. Inspection at Time of Connection: In accordance with permit requirements, no backfill of the water service line connection to the mainline shall occur without City inspection and approval of the materials and workmanship of the connection. Should a property owner or his duly authorized agent connect water service line to the City mainline without said inspection and approval, the property owner will be required, at his sole expense, to uncover the newly connected water service line works so that proper inspection can occur.

D. Trench Excavation, Backfill and Surface Restoration:   
 Any trench excavation, backfill and surface   
 restoration required shall conform to the City   
 standard drawings and specifications, or the county   
 jurisdiction, or the State of Idaho Transportation   
 Department as applicable.

E. Cost of Installation Borne by Private Property   
 Owner: The water service line, meter, meter box,

connective joints, shut-off valves and the   
 connection to the City water mainline shall be   
 furnished and installed by and at the sole expense   
 of the property owner.

F. Service Lines and Connections Requirements:

* 1. Location: Service lines shall meet all minimum vertical and horizontal separation distances required from sewer service lines, sewer mainline, pressure sewer lines and any non-potable fluid containing line in accordance with the Idaho Drinking Water Rules (IDAPA 58.01.08) as administered by the Idaho Department of Environmental Quality.
  2. Sleeves are required on water service lines laid within 18 inches over/under sewer mainlines, sewer service lines or any non-potable fluid containing line up to the building.
  3. Service Connections to Mainline: Service to two or more buildings through one water service line is prohibited. All service line connections must be made directly into a water mainline.
  4. Trench Excavation, Backfill and Surface Restoration: Any trench excavation, backfill and surface restoration required shall conform to the City standard drawings and specifications, or the county jurisdiction, or the State of Idaho Transportation Department as applicable.

G. Maintenance: All water users shall keep their   
 individual water service lines in good repair and   
 good condition. Water users shall also be   
 responsible for all costs associated with   
 maintaining the entire service line from the   
 building up to the City water meter, unless the   
 water meter is located within private property. In   
 this case the City is responsible for only that   
 part of the service line within the City street   
 right-of-way.

7-4-10: **PRIVATE WATER MAINLINE EXTENSIONS:**

A. Water Design, Plans and Specifications:

1. Compliance with Standards: All construction or reconstruction of private water mainlines to City owned mainlines shall be in accordance with the City standard drawings and specifications, and subject to inspection by the City.

2. Plan and Profile Drawings: Plan and profile drawings shall be prepared for all new water mains (whether public or private) and for all water mainline extensions, reconstructions, or renovations; and all such plan and profile drawings must be reviewed by the contract City engineer and approved by the City council and the Idaho Department of Environmental Quality before any construction work on said water lines is started per Idaho Code 39-118 or its successor.

3. Private Water Mainline Extension: A private mainline extension shall be sized to meet water supply needs, including fire sprinkler flow and outside irrigation. The property owner requesting a water mainline extension shall submit engineered drawings for City review and approval. The property owner shall be responsible for the City engineering review fees incurred to review the water line drawings as billed by the City.

4. Extension Prohibited Without Permission: It shall be unlawful for any person to extend any water mainline beyond the limits of the building for which a permit has been given without obtaining permission for the desired extension.

B. Contractor Installation Qualifications: The   
 installation of the mainline connection to the City   
 owned water mainline is to be done by one holding   
 an appropriate state public works license. The   
 installation of the water service line is to be   
 done by a state licensed plumber authorized to   
 perform the work. The jurisdictional division of   
 the City and State DOPL, Plumbing Program is   
 outlined in the Memorandum of Understanding between   
 the Idaho Division of Building Safety (now DOPL),   
 Plumbing Program and the Idaho Department of   
 Environmental Quality.

C. Permits and Inspections Required:

1. Mainline Connection Permit: A property owner desiring to attach a private water mainline to the City owned mainline shall file a request with the City. Such request shall be in sufficient detail as to adequately inform the City as to the proposed location of the desired water mainline and mainline connection point. The property owner shall also obtain a date for inspection by the City of the construction. City review fees of plans and specifications must be paid at the time permit application is made.

2. Right-of-Way Encroachment Permit: No private mainline improvement work shall be done in the City right-of-way without first obtaining a City Right-of-Way Encroachment Permit and the state one-call utility locate service has been notified and field locates made.

3. Inspection at Time of Connection: In accordance with permit requirements, no backfill of the private water mainline and its connection to the City mainline should occur without City inspection and approval of the materials and workmanship of the connection. Should a property owner or his duly authorized agent connect private mainlines to the City mainline without said inspection and approval, the property owner will be required, at his sole expense, to uncover the newly connected water line works so that proper inspection can occur.

D. Trench Excavation, Backfill and Surface   
 Restoration: Any trench excavation, backfill and   
 surface restoration required shall conform to the   
 City standard drawings and specifications, or the   
 county jurisdiction, or the State of Idaho   
 Transportation Department as applicable.

E. Cost of Installation Borne by Property Owner: The   
 private mainline connection to the City water   
 mainline and private mainlines installed on private   
 property shall be furnished and installed by and at   
 the sole expense of the property owner.

F. Private Water Mainline Maintenance: Once the water   
 mainline connection to City owned mainline has been   
 completed and properly inspected to the City's   
 satisfaction, the City will own, operate and   
 maintain the portion of the private mainline   
 installed in the City street right­ of-way after the   
 contractors one year warranty period has expired.   
 The property owner shall own, operate and maintain   
 all water mainlines on private property installed   
 for his/her exclusive use.

7-4-11: **EXTENSIONS OF CITY WATER MAINS:**

A. Areas Within City: The City may construct, or cause   
 to be constructed, extensions to the water system   
 if one of the following conditions exists:

1. The annual anticipated revenue made available to the City from the customers to be immediately served by such an extension is not less than one fiftieth (1/50) of the actual cost to the City for the construction of said extension.

2. The City declares that the water main extension is needed for the overall benefit and improvement of the entire water distribution system.

3. The City council approves a contract for the construction of the extension. However, subdividers or developers within or adjacent to the City shall construct, at their own expense, all water mains within their subdivisions or developments.

A. Areas Contiguous to City: In areas contiguous to the City that may be annexed to the City, the City   
may require such areas to be annexed before water   
service is provided. Prior to annexation, the City   
shall require the execution and approval of an   
annexation agreement which shall detail the   
conditions for water service.

C. Areas Outside City: Water lines shall not, without   
 the City council's approval, be extended outside   
 the corporate limits of the City; however, when, in   
 the opinion of the City, there will be special   
 benefit and improvement to the City by reason of an   
 extension outside the City, special arrangements   
 may be made with the council to allow said   
 extension; provided, however, that the areas to be   
 serviced outside of the City shall not benefit to a   
 greater extent than like areas provided with water   
 service within the City; and provided further, that   
 no such arrangement shall be made unless adequate   
 water supply and water line capacity is available   
 for such outside the City water services.

7-4-12: **WATER SYSTEM DESIGN AND MATERIALS:**

A. Materials And Installations:

* 1. All water mainline pipe, valves, hydrants, service connections, service lines, meter boxes and their installation shall be in accordance with City standard drawings and specifications for the construction of water distribution system infrastructure.
  2. All water service line materials and their installation shall be in accordance with the City standard drawings and specifications for construction of water distribution improvements.

B. Design and Approvals:

1. The plans for all water mainlines, valves,   
hydrants, service connections, service lines and   
meter boxes shall be designed, signed, and sealed   
by a registered professional engineer licensed in   
the state of Idaho and reviewed by the City contract engineer and approved in writing by the City and the Idaho Department of Environmental Quality in accordance with Idaho Code 39-118 or its successor.

2. All water lines, valves, hydrants, service   
 connections, service lines and meter boxes shall be   
 designed in accordance with the Idaho Drinking   
 Water Rules (IDAPA 58.01.08).

3. Minimum water main size shall be six-inch diameter. Larger sizes shall be as required by the City's overall water system master plan or as are needed to provide adequate water distribution capacity for the area (and surrounding developable area) being developed and/or annexed to the City.

C. Standard Drawings and Specifications - Adoption of   
 ISPWC: The City of Ririe Standard Drawings and   
 Specifications is the 2020 edition of the Idaho   
 Standards for Public Works Construction (ISPWC) and   
 the supplemental modifications attached at the end   
 of This ordinance pertaining to water   
 infrastructure labeled: Division 400 Supplement to   
 the 2020 Edition of the Idaho Standards for Public   
 Works Construction. In the event of a conflict   
 between the ISPWC and the City of Ririe Division   
 400 Supplement to the 2020 ISPWC, the City of Ririe   
 Division 400 Supplement to the 2020 ISPWC shall   
 govern unless the contrary is approved in writing   
 by the City for a specific circumstance as   
 recommended by the City's contract engineer. The   
 terms "Engineer" and "City" in the ISPWC and the   
 City of Ririe Drawing and Specifications shall   
 refer to the City contract engineer and the City of   
 Ririe.

7-4-13: **SUBDIVISION DEVELOPER’S OR PROPERTY OWNER’S   
 RESPONSIBILITY:**

A. Water Lines:

* 1. The owner or developer of any piece of property or tract of land is responsible for the construction of the water line (or for the water line costs) along any of the property sides or frontage of the property along which a water line is needed for the overall completeness and continuity of the City water distribution system. If it is a large tract of land, the owner or developer shall also be responsible for the necessary and required system of water lines within the interior of the tract of land.
  2. The owner or developer of any piece of property shall construct all needed water lines (of the approved size) within and along all sides or frontages of any piece of property prior to the time of any building constructed thereon is occupied or utilized unless phased construction of the water main system is specifically allowed or provided for in the annexation or development agreement. In lieu of actually constructing said required water line or water lines, the property owner or developer may deposit adequate monies with the City to fully cover the cost(s) of said required water line construction.

3. The owner or developer of any property or subdivision will normally be responsible only for the cost of up to an eight-inch diameter water line. The additional cost of providing a water line of a size greater than eight inches will normally be a City responsibility. The City will reimburse the developer for the extra cost of the additional water line size (over the 8 inch diameter size referenced above) as set forth in the annexation or development agreement between the developer and the City. Provided further, however, that if any proposed subdivision or development is of such size or magnitude that it requires or necessitates a water size larger than an eight inch diameter line or if the type of development is such as warrant line capacity in excess of the capacity of an eight inch diameter water line, then the owner or developer of said subdivision or development shall be responsible for the entire cost of whatever size of water line is needed to accommodate his development.

B. Ownership and Maintenance of Water Lines in Private   
 Property: Private property owners with water   
 mainlines and service lines with meters (accessible   
 to the City via an easement) constructed on private   
 property that terminates on private property   
 serving the exclusive interests of the private   
 property owner or owners will retain ownership of   
 water mainlines on said property. City ownership of   
 water lines will begin at the property line or   
 public right-of-way**.** Private property owner   
 retains all operations and maintenance   
 responsibility of said mains on their private   
 property. Water meters will remain property of the   
 City. Service lines and meter boxes exclusively on   
 private property remains private property and   
 maintained by the property owner.

7-4-14: **FIRE HYDRANTS:**

A. Access by Authorized Persons Only: All public fire   
 hydrants shall be kept in repair by the City   
 maintenance. Members of the fire department and   
 such other person as may be authorized shall have   
 free access to such hydrants. No other person shall   
 draw or attempt to draw any water from a fire   
 hydrant unless he is an authorized employee of the   
 City or has the written permission of the City   
 maintenance supervisor to do so. The City council   
 may assess an equitable charge for water drawn from   
 a fire hydrant and designate what system or   
 arrangement of valves, etc., are equipped in   
 conjunction with the use of said hydrants(s).

B. Prohibited Acts: No person shall willfully or   
 carelessly drive or run any vehicle against any   
 fire hydrant or park any vehicle within fifteen   
 feet (15') of any fire hydrant. Any person who   
 shall injure or damage any fire hydrant by   
 accident, or by carelessness, or otherwise, shall   
 immediately report such injury or damage to the   
 City maintenance supervisor and such person so   
 injuring or damaging said hydrant shall be liable   
 for any damage caused thereby.

C. Fire flow requirements, fire hydrant spacing and   
 related waterline size(s) shall be as required in   
 the International Fire Code for each zones or   
 Development.

7-4-15: **MISCELLANEOUS PROVISIONS:**

A. Every part of the City water system up to, and   
 including, any shutoff valve and/or meter, which may   
 be installed at or near the property line of any   
 lot, is the property of the City. It shall be   
 unlawful for any person to connect to, interfere or   
 tamper with, turn on or off, permit connection or   
 delivery of water to third persons for use within a   
 residence or other building not otherwise provided   
 with water service in accordance with this Chapter,   
 or to operate or introduce any substance into any   
 part of the City water system unless that person is   
 acting under the direct supervision of a qualified   
 employee of the City or first obtains express   
 written permission from the mayor.

B. Right Of Entry: The officers and any duly   
 authorized employees or representatives of the City,   
 establishing his position as an authorized   
 representative of the City, shall be permitted to   
 enter onto private properties for the purpose of   
 inspection, reinspection, observation, measurement,   
 sampling, testing or otherwise performing such   
 duties as may be necessary in the enforcement of the   
 provisions of this chapter, and related rules and   
 regulations of the City.

C. Right To Revoke Permissions: Permission given to   
 connect water mains and services shall be upon the   
 express condition that the City may, for good   
 cause, revoke the same and the person making such   
 connection, or his successor in interest, shall   
 have no right to claim any damage in consequence of   
 such permission being revoked.

7-4-16: **LIABILITY FOR DAMAGES:**

A. Interruptions in Water Supply: The City shall not   
 be liable for damages caused by scarcity of   
 water caused by the interruptions of water supply   
 due to accidents to the water works or mains or   
 interruptions during the time of alterations,   
 additions, or repairs to the water system or for   
 any other unavoidable causes.

B. Insufficient Supply: In times of, or in   
 anticipation of, scarcity of water or when the   
 water system is unable to furnish a sufficient   
 supply of City water for all purposes, the mayor   
 may, by proclamation, limit the use of water to   
 such extent as may be necessary for the public   
 good. Such proclamation shall be published in two   
 (2) consecutive issues of the official newspaper,   
 and after such publication, the proclamation shall   
 have the same force and effect as a City ordinance.

C. Liability for Damage: Whenever an agent or person   
 other than the City work crew performs any   
 excavation in the public right-of-way that results   
 in damage to the City utility system, the cost of   
 repairing any such damage to City utilities shall   
 be borne by the agent or person causing such   
 damage, or by the landowner who employed him/her.   
 No excavation shall begin until response has been   
 received from the state mandated one call service.

D. Hauling of Water: Drawing water from the City   
 water system for the purpose of hauling or   
 transporting it away shall be done only under the   
 supervision of an officer or employee of the City,   
 and then only after the applicable fees and   
 deposits have been paid to the City   
 clerk-treasurer. Said fee may be set by resolution   
 of the City.

7-4-17: **ENFORCEMENT:**

A. Violations: No person shall violate the requirements   
 of this chapter. All persons shall be held strictly   
 responsible for any and all acts of agents or   
 employees done under the provisions of this or any   
 other ordinance, rule or regulation of the City.   
 Upon being notified by the City of any defect   
 arising in any water works or of any violation of   
 this chapter, the person or persons having charge of   
 said work shall immediately cease any violation and   
 correct the same. Violations of this chapter may be   
 sanctioned by imposition of criminal misdemeanor   
 penalties and upon conviction thereof, shall be   
 subject to penalty as provided in Section 1- 4-1 of   
 this Code and by civil remedy from a court of   
 competent jurisdiction, by fees and charges   
 calculated to recapture inordinate costs prompted by   
 noncompliance and/or by disconnection from the water   
 system. Each and every connection or occupancy in   
 violation and each and every day or part of a day a   
 violation continues may be deemed a separate offense   
 here under and punishable as such. The mayor or any   
 designated agent of the City may initiate   
 enforcement action.

B. Liability For Expense, Loss or Damage: Any person   
 violating any of the provisions of this chapter,   
 rules or regulations of the City, shall be liable to   
 the City for any expense, loss or damage occasioned   
 by the City by reason of such violation.

DIVISION 400 SUPPLEMENT TO THE 2020 EDITION OF THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION

## SECTION 401 -WATER PIPE AND FITTINGS

**Subpart 401.2.2.A**

All City water main pipe is to be AWWA C-900 DR18 (Pressure Class 235).

**Subpart 401.2.2.C**

Water main pipe fittings are to be ductile iron compact fittings per AWWA C153 or grey iron per AWWA C110.

**Subpart 401.3.7**

Replace B & C with the following:

B. Install insulated copper wire over the top of all   
 mainline pipe and service lines. Wire is to be   
 accessible at all mainline gate valves, hydrant   
 valves, and water service meter boxes. Locator wire   
 in meter boxes is to be left with a three foot   
 pigtail of additional wire wrapped around meter   
 setter support pipe for accessibility. Install

periodic locate wire boxes per SD-514 when distance   
 between service lines, valves and hydrants warrant   
 them.

C. Test for and ensure continuity prior to City acceptance.

**Subpart 401.3.9**

Flushing, pressure tests, disinfection and chlorine residual testing will be in strict conformance with ISPWC Standards and performed by the contractor. Pressure test service lines simultaneous with the mainlines to which the service lines are attached. The contractor shall pressure test service lines and meter components ten feet downstream of the meter box as a minimum or to the end of the contractor-installed service pipe. Place a cap at the end of the service line so that testing of meter box components and service lines can be performed simultaneously with the mainline.

## SECTION 403 - HYDRANTS

**Subpart 403.2.2**

Accepted hydrants are Mueller Centurion, Clow Medallion and Waterous Pacer. Waterous Pacer hydrants must be supplied with a 24-inch traffic section to be of comparable height with other accepted hydrants.

**Add Subpart 403.2.9**

**2.9 Flush Hydrant**

A. Kupferle Manguard Post Hydrant (as per Ririe-405). This detail   
 replaces SD-405.

B. Or approved equal.

**Add Subpart 403.3.2.H**

H. A flush hydrant is required at the end of all   
 permanent dead-end mainlines, such as cul-de-sacs at   
 locations where fire hydrants are not necessary.   
 Place the flush hydrant within one foot of the back   
 of the sidewalk within the utility easement or in   
 street right-of-way one foot from the property line   
 in non-curb and guttered areas. The locations of   
 each flush hydrant are to be plainly shown on each   
 set of drawings submitted for review.

## SECTION 404-WATER SERVICE LINE AND METERS

**Subpart 404.2.2.A**

Service pipe for ¾-inch to two-inch services shall be SIDR 7 (250 PSI) rated HOPE service pipe.

**Subpart 404.2.2.D**

1. Service pipe for apartments with multiple services shall be treated as a mainline pipe from the City owned mainline. All services will then stem from this privately owned main and comply with Paragraph A above.
2. The sizing of the mainline for a building's fire sprinkling system is the responsibility of the Applicant. Multi-residential buildings serving multiple units will require a special privately owned mainline pipe and meter manifold design so that each unit may be separately metered. The detail design must be stamped by an Idaho Professional Engineer and submitted to the City for review and approval prior to installation. Industrial, commercial and institutional meters will be ¾ inch to two-inch or larger as approved by the City. Line sizing for fire sprinkling systems is the responsibility of the Applicant.

**Subpart 404.2.4.G**

Delete 1.a and 1.b and add the following to the end of paragraph one after the colon: Mueller coil box type per detail Ririe-2.

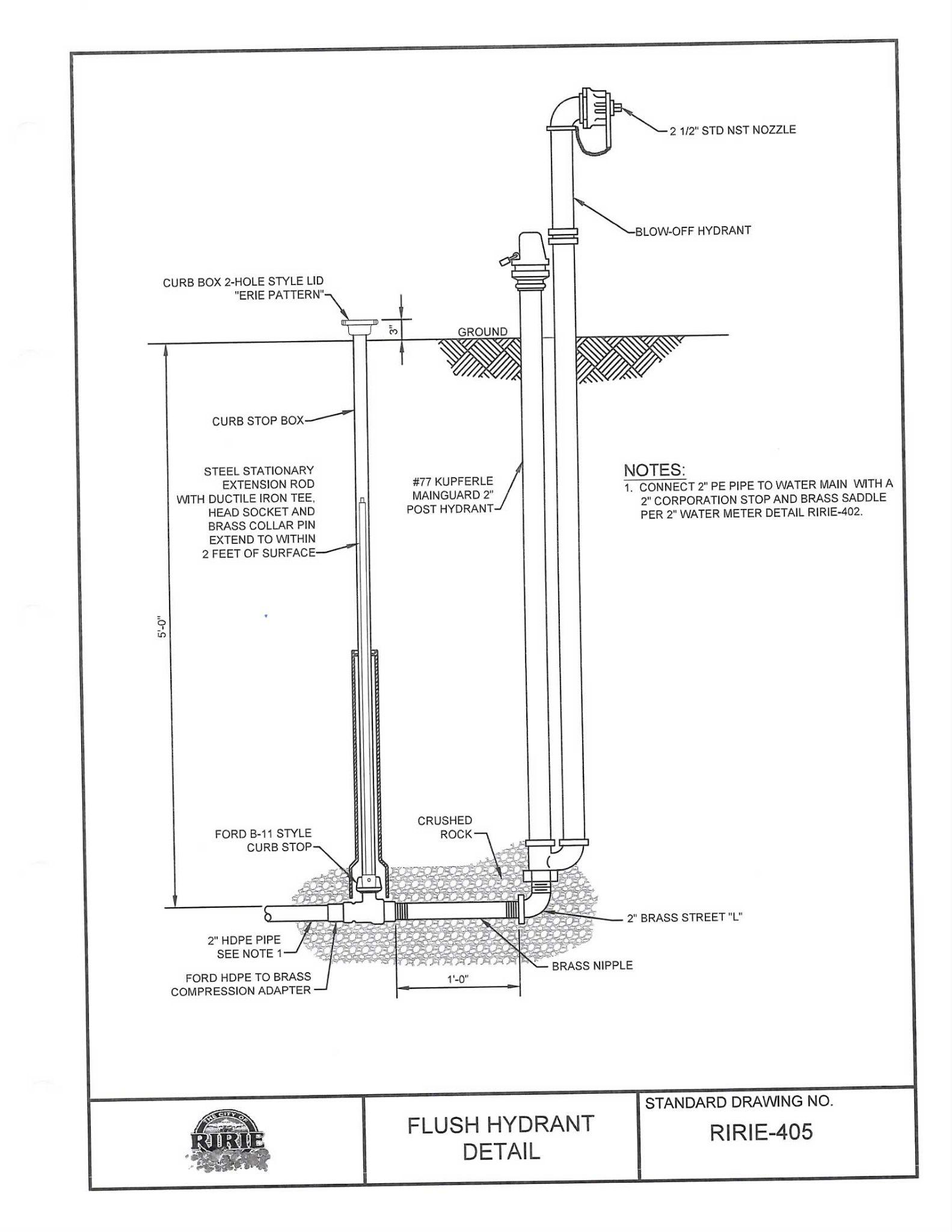
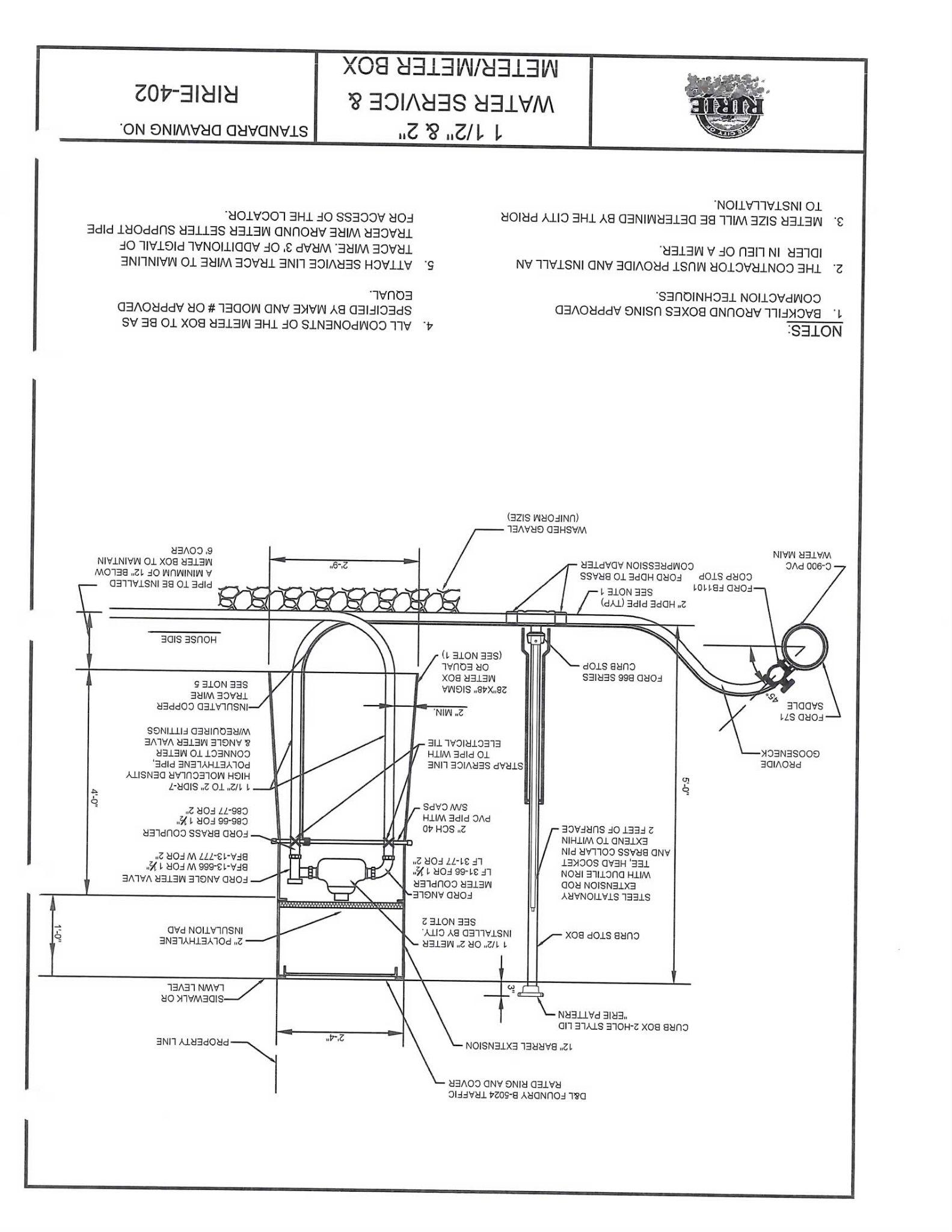
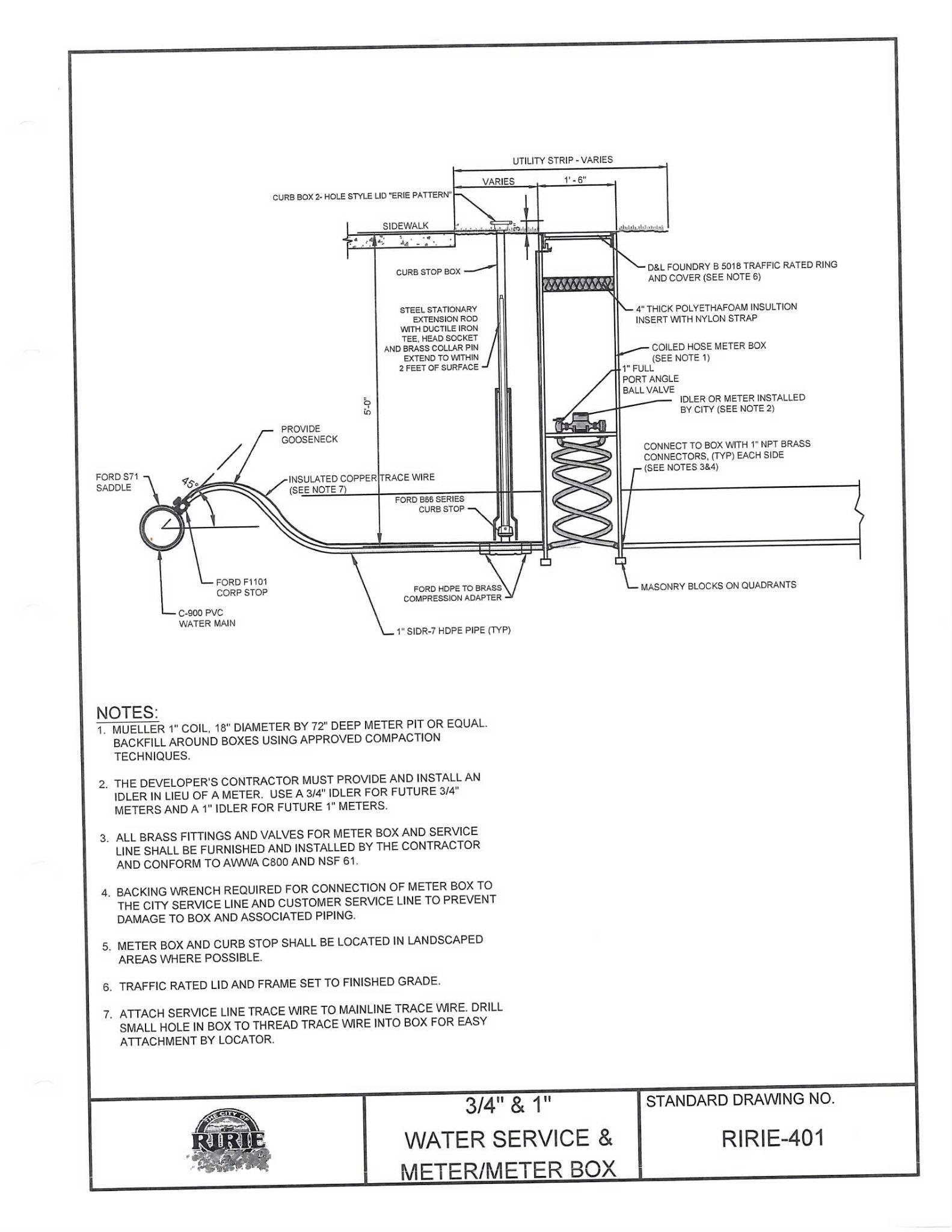
Delete 2.a and add the following to the end of paragraph two after the colon: Mueller Coil box type per detail Ririe-3.

**Subpart 404.2.4.1**

Add Paragraph I as follows:

I. Curb Stops

* 1. All service lines are to have curb stops before the meter.
  2. Provide Ford B66 Series with no lead or equal.
  3. Curb boxes are to be the arch base type suitable for six-foot bury depth. "Erie Pattern" lid and extension rod. Provide Ford EA1 Series or equal. Provide also larger curb box base for 1 ½ inch and two-inch lines.



CHAPTER 4

DRINKING WATER REGULATIONS

**ARTICLE A.**  **INDIVIDUAL WATER AND WASTEWATER SYSTEMS**

SECTION:

7-4A-1: Water and Wastewater Systems

7-4A-2: Exceptions

7-4A-3: Procedures for Sandpoint Wells Not to Exceed Twenty Feet

7-4A-4: Violations and Penalties

7-4A-1: **WATER AND WASTEWATER SYSTEMS:**

A. Compliance: No person shall initiate construction of any dwelling or other occupiable structure within the corporate limits of the city except in full compliance with the provisions of this article. All proposed dwellings and   
 other occupiable structures shall henceforth be served by municipal water and sewer.

B. Applicability: Any sand point well providing non potable   
 water only shall be subject to the procedures in this   
 article. (2025 Code)

7-4A-2: **EXCEPTIONS:** None. (2025 Code)

7-4A-3: **PROCEDURES FOR SANDPOINT WELLS NOT TO EXCEED TWENTY FEET:**

A. Conditional Use Permit Required: Any person who hereafter desires to place an individual well on his own property shall require a conditional use permit and shall submit to the planning and zoning commission a completed application form provided by the commission representative, accompanied by a non-refundable filing fee and mailing fee as   
 established by resolution of the city council. Each   
 individual well shall require a separate conditional use   
 permit.

B. Application; Checklist:

1. The name, address, and telephone number of the applicant or at least one owner of the property.

2. The size and legal description of the entire area to scale, general location, proof of ownership, location of   
 the proposed well site, site plan showing setbacks and lot   
 size.

3. A list of the names and addresses of all property owners within a three hundred foot (300') radius of the property   
 of the proposed site, prepared by an assigned city official   
 and two (2) sets of mailing labels for mailings.

4. Location of the nearest water main or sewer main, and   
 its distance from the property of the proposed site.

5. Proof of notification and response from other parties or agencies that may be affected by the proposed well, as directed by the commission.

6. A checklist of these proceedings shall be part of the application and in the applicant's file as a permanent record.

7. The application shall not be complete until all required written responses are received by the commission representative.

8. The application shall be completed with fees paid, and submitted for consideration to the commission or  
 representative at least twenty-one (21) days prior to the   
 next regular meeting of the commission. The completed   
 application and written responses, when available, are to   
 be copied for each commissioner, the city clerk-treasurer   
 and the mayor.

9. The commission or designated staff member shall review the application for correct information and set a public hearing date.

C. Notice Of Public Hearing: Notice of public hearing before the planning and zoning commission and city council, if conducted, shall be as required by Idaho Code.

D. Commission Action: Following the public hearing, the commission shall consider all relevant evidence and   
 comments and determine whether to recommend that the   
 council approve or disapprove the conditional use permit   
 for an individual well. The conditional use permit for   
 individual wells may be determined by the council upon a   
 clear showing by the applicant that the following   
 circumstances exist:

1. The defined need for future continuity of municipal systems would not be adversely affected by installation of an individual system at the location requested.

2. The water supply of the city would not be adversely affected by installation of an individual system at the proposed location.

3. Adjoining landowners would not be adversely affected by the discontinuity of municipal systems, which might eventually serve lands owned by them.

E. Conditions: The following conditions may be placed upon conditional use permits issued pursuant to this article:

1. Limits on the duration of such conditional uses.

2. Installation of partial public utility improvements to enable provision of water and wastewater systems in the future.

3. Steps to mitigate the effects of installations on environmental quality.

4. The posting of bonds or other acceptable surety to   
 assure future compliance with conditional use or ordinance requirements.

5. Such other obligations as may be required to address potential requirements enabled to Idaho Code section 67-6512.

F. Continuation Of Public Hearing: Any public hearing by the commission may be continued to the next regular meeting of the commission at the discretion of the commission.

G. Commission's Recommendation: The commission's recommendations for the approval or denial of the conditional use permit at the regular meeting shall be submitted to the council as soon as possible.

H. Council Action: The council shall review the commission's recommendations and all other relevant evidence and take action to approve or deny the conditional use permit;   
 reject the recommendations of the commission; return the application for modification; or the council may request a public hearing by the council for review. The public   
 hearing will follow the same format as for the commission.

I. Approval And Authorization: Upon the approval or   
 disapproval of the conditional use permit, the applicant   
 will be notified, in writing, of such decision. If an   
 application is disapproved, the council shall cite the   
 specific reasons for disapproval. If an application is   
 approved, the council shall issue a conditional use permit   
 for an individual well, stating all specific conditions,   
 time limits, and modifications as deemed appropriate   
 therein. (2025 Code)

7-4A-4: **VIOLATIONS AND PENALTIES:**

A. Penalty For Violations: Every person convicted of a violation of any provision of this article shall be guilty of a misdemeanor, and subject to penalty as provided in section 1-4-1 of this code.

B. Violations Of Continuing Nature: For any violation of a continuing nature, each day's violation shall be considered a separate offense and shall subject the offender to the penalties provided in subsection A of this section for each offense.

C. Action To Require Compliance: Notwithstanding the   
 imposition of any penalties hereunder, the city may   
 institute an appropriate civil action or proceeding to   
 require compliance with the provisions of this article.   
 (2025 Code)

CHAPTER 5

**SEWER USE REGULATIONS**

SECTION:

7-5-1: Definitions

7-5-2: Ownership and Management of Sewer System

7-5-3: Connection Required

7-5-4: Sewer System and Fees Established

7-5-5: Hookup Fee

7-5-6: Sewer Capacity Buy-in Fee

7-5-7: Monthly Service Fees

7-5-8: Use of Public Sewer

7-5-9: Sewer Service Lines

7-5-10: Private Sewer Mainline Extensions

7-5-11: Extension of City Sewer Mains

7-5-12: Sewer System Design and Materials

7-5-13: Subdivision Developer's or Property Owner's   
 Responsibility

7-5-14: Miscellaneous Provisions

7-5-15: Enforcement

Attachment: Division 500 Supplement to the 2020 Edition of the Idaho Standards for Public Works Construction

7-5-1: **DEFINITIONS:**

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

APARTMENT HOUSE: Any building or portion thereof which is   
 designed to be occupied or which is   
 occupied as a home of three or more   
 families living independently of each   
 other.

BOD (BIOCHEMICAL The quantity of oxygen utilized in the OXYGEN DEMAND) biochemical oxidation of organic matter   
 under a standard laboratory procedure in   
 five days at twenty degrees centigrade   
 (2CT C) expressed in milligrams per liter.

BASE RATE: The fixed portion of the monthly service   
 fee charged covers depreciation,   
 amortization and debt service of the system,   
 and generally the fixed costs of Operations   
 and Maintenance. This fee is based on an   
 assessed number of user equivalents.

BUILDING (HOUSE) The system of sewer pipes within the walls of SEWER: the building and extending five feet outside   
 the wall of the building.

CAPACITY An equity-based fee calculation

BUY-IN FEE: designed to place new utility users

on an equal equity share basis with existing   
 users as allowed by State

COMMERCIAL AND Shall include any property, building or   
INDUSTRIAL structure used for any business activity,   
BUILDINGS: trade, or profession; and shall include, but   
 not be limited to, garages, service   
 stations, wholesale and retail stores,   
 laundries, dry cleaners. restaurants, bars,   
 barbershops, beauty shops, schools,   
 churches, public buildings, and all other   
 not specifically defined as residential   
 buildings.

CONDOMINIUM: Any building or complex of buildings which   
 is designed to be owned and occupied as a   
 home of four or more families living   
 independently of each other where the   
 condominium complex has a sewer line and is   
 organized as a condominium regime pursuant   
 to Idaho Code title 55, Chapter 15. Each   
 condominium unit shall be designed with a   
 separate sewer service line to be connected   
 to the City sewer mainline.

DOPL, PLUMBING Division of Occupational Professional   
PROGRAM: Licensing, Plumbing Program (formerly the   
 Division of Building Safety, Plumbing   
 Program)

DUPLEX: A building designed to be, or which is   
 occupied by two (2) independent family   
 units. This includes single family   
 residences with a separate apartment.

HOOKUP FEE: The hookup fee is a fee made by the City to   
 permit the connection and discharge of   
 wastewater to the City sewer system via a   
 sewer service line.

INDUSTRIAL WASTES: Any flow discharged to the wastewater   
 treatment system identified in the standard   
 industrial classification manual, 1972,   
 office of the management and budget, as   
 amended and supplemented under the following   
 divisions:

Division A. Agriculture, forestry and fishing;

Division B. Mining;

Division C. Manufacturing;

Division D. Transportation, communications,

electric, gas, and sanitation

services;

Division E. Services.

MOBILE HOME PARK: Any area or site of land upon which   
 two or more mobile homes are placed   
 and maintained for dwelling   
 purposes only, either on a   
 permanent or semi-permanent basis.

MONTHLY SERVICE A fee made by the City to owners of residential.   
FEE: commercial, or industrial buildings, for the right   
 to discharge sewage from said buildings to the   
 public sewer system. This fee is the sum of the   
 base rate and use rate.

MOTEL: A building or group of buildings on the same   
 premises, either detached or in connected rows,   
 containing sleeping or dwelling units, but without   
 kitchen facilities in the individual units, and   
 designed for or occupied by travelers. A motel   
 with kitchen facilities in the individual units   
 will be considered as an apartment house. A motel   
 with a commercial building on the same premises,   
 both of which are served through one service   
 connection, will be considered as a commercial   
 building.

pH: The base-10 logarithm of the reciprocal of the   
 concentration of hydronium ions in grams per liter   
 of solution.

RESIDENTIAL Shall include single-family residences and   
BUILDING: duplexes for the purpose of establishing sewer   
 service charges.

SANITARY SEWER: A pipe or conduit for carrying sewage from   
 developed land uses to which storm water, surface   
 water, and ground water are not intentionally   
 Admitted.

SEWAGE: A combination of water carried waste from   
 residential buildings, commercial buildings and   
 industrial buildings.

SERVICE The physical connection of a sewer service line to   
CONNECTION: the sewer mainline. A service connection is   
 usually located within the public right of way or   
 easement. A service connection may be on private   
 property when the property owner has more than one   
 service connection and the service connections   
 attach to a private mainline which then enters the   
 public street right-of-way and connects to a City   
 owned manhole.

SEWER A pipe or conduit for carrying sewage which may be MAINLINE: owned and operated by the City or privately owned   
 within private property.

SEWER SERVICE The sewer line from the building sewer to the City   
LINE: sewer mainline in the street or alley or private   
 Mainline.

SINGLE-FAMILY Any building designed to be utilized as a   
RESIDENCE: residence for one family. This definition shall   
 include a single manufactured or mobile home which   
 is not located on a rented space in a mobile home   
 Park.

TOTAL SUSPENDED Solids that either float on the surface or are in   
SOLIDS (TSS): a suspension in water, sewage, or other liquid,   
 and which are removable by laboratory filtration,   
 reported in milligrams per liter.

USER EQUIVALENT: One residential user equivalent is designated as   
 the service to a typical single-family dwelling.   
 All other connections are prorated in relation to   
 residential user equivalents based on the   
 estimated usage of or benefit derived from the

service. The user equivalent shall be based on the contribution to the system of the flow, BOD and suspended solids from a typical residential dwelling as given below:

Flow: 200 gallons/day (6,000 gallons/month)

BOD: 0.51 pounds/day

TSS: 0.51 pounds/day

An assessment of user equivalent is made at the time of application for service is made and is based upon the user equivalent schedule herein.

USE RATE: The variable cost portion of the monthly   
 service fee which consists generally of the   
 variable portion of operations and   
 maintenance costs. (2025 Code)

7-5-2: **OWNERSHIP AND MANAGEMENT OF SEWER SYSTEM:** Through the enactment of ordinances and council resolutions, the city council shall exercise policy making control over the City's municipal sewer system. The mayor shall administer the day to day operation of said system within the policy guidelines established by the council by ordinance and resolution. Regardless of who shall have borne the cost of installing any part of the City sewer system, that part, once installed and approved by and accepted by the City council, shall become the property of the City, subject to any rights of guarantee accompanying such decision. (2025 Code)

7-5-3: **CONNECTION REQUIRED:**

A. Connection to System Required: Every parcel of land or premises   
 within the boundaries of the City, improved for occupancy and   
 occupied or used by any person or persons, or as a commercial   
 business, shall be connected to the sewer system. The owner or   
 person in charge of such land shall make or cause to be made such   
 connection within one hundred twenty (120) days after receiving   
 official notice from the City to connect.

B. Dwelling Without Water Service Declared Health Hazard and Public   
 Nuisance: The human habitation of any residence or use of any   
 other building or structure for purposes other than warehousing   
 or storage of nonperishable goods or commodities where no workers   
 regularly labor without a sewer connection service line and   
 building sewer inside of such dwelling or other structure shall   
 constitute a health hazard and a public nuisance. In such   
 circumstances, the City may cause proceedings to be brought for   
 the abatement of the occupancy or use of such a place.

C. Habitation of Dwelling Without Sewer Service Unlawful: The human   
 habitation of any residential dwelling or other building or   
 structure without a required building sewer, sewer service line,   
 and a connection to mainline as required by this chapter shall be   
 unlawful and subject to penalty as provided in Section 7-5-15 of   
 this chapter. (2025 Code)

7-5-4: **SEWER SYSTEM AND FEES ESTABLISHED:**

A. Establishment: It is necessary to protect the health, safety and   
 welfare of the City inhabitants and to provide equitable fees   
 upon all lots, lands, property and premises served by the   
 sanitary sewer system. Said system and facilities consist   
 generally of manholes, sewer mains, interceptors, as well as the   
 provision for treatment and disposal of sewage.

B. Availability: The City will make the service of the system   
 available within its capacity to all persons in the City service   
 area without discrimination as to race, color, religion or   
 national origin. The City sewer service area is currently   
 confined to those areas within the City corporate limits having   
 sewer service available. Should service be extended elsewhere   
 within or outside of the City limits, fees for sewage treatment,   
 plant operation, maintenance, debt service, and equipment   
 replacement will be charged on the same basis as City residents   
 with service.

C. System Fees: A system of fees for access to and the use of the   
 sanitary sewer collection and treatment system is necessary.   
 Those fees will differentiate among the different types of users   
 of the system to ensure equitable fees for the various   
 categories. The fees from each user shall be used for the   
 operation and maintenance of the system and for capital   
 improvements to replace assets that reach the end of their useful   
 lives. Fees shall be proportional to the estimated or measured   
 flow contribution of each user of the system. Similar uses shall   
 be treated in a like manner. Fees assessed by the City shall be   
 reviewed periodically and may be revised as needed by resolution   
 of the City council to address operation and maintenance costs   
 and capital improvements needs.

D. Each User Equivalent to Pay Fees: Fees will be assessed to each   
 user equivalent served by the sewer service line and mainline   
 connection. Partial user equivalents are allowed if the   
 assessment of user equivalents is not a whole number.

E. Fees Paid in Full at Building Permit Issuance: The hookup fee and   
 sewer capacity buy-in fee shall be paid at the time of the   
 issuance of a building permit. No building permit shall be issued   
 until such fees are paid in full. (2025 Code)

7-5-5: **HOOKUP FEE:**

A. Hookup Fee: The hookup fee for all residential, public,   
 commercial and industrial buildings shall be established by   
 resolution and subject to adjustments from time to time by the   
 City council. Hookup fees are to be deposited into the sewer   
 Fund.

B. The purpose of a hookup fee is to compensate the City for   
 administrative and clerical effort to setup new account, inspect   
 the physical connection of the sewer service line to the City   
 sewer mainline, and reimburse the City for any materials provided   
 to the account applicant. (2025 Code)

7-5-6: **SEWER CAPACITY BUY-IN FEE**

A. The City Council adopted Ordinance A-2021-01 implementing a sewer   
 capacity buy-in fee. The fee is designed to achieve a fair equity   
 position between each new user equivalent of the sewer system and   
 existing users. This fee is assessed to each new residential user   
 equivalent.

B. The collected sewer capacity buy-in fees are kept in a reserve   
 account known as the sewer capitalization reinvestment account.   
 The revenue shall be used for the purpose of funding treatment   
 plant, sewage collection, pumping and transmission improvements.   
 (2025 Code)

7-5-7: **MONTHLY SERVICE FEES:**

A. Minimum Monthly Service Fee: The City clerk-treasurer shall   
 furnish to each property owner, or agent, a monthly statement of   
 the amount due for sewer service for that month. The failure of   
 any user to receive notice or statement will in no way affect the   
 obligation of the user to remit monthly as required.

1. Basis: Monthly service fees will be computed using abase   
 rate plus a variable use rate. The base rate shall be determined   
 using the residential equivalent user system initially set up by   
 determining the estimated number of user equivalents according to   
 the schedule herein. The base rate and declining block variable   
 use rate has been established by resolution and will be subject   
 to periodic change by the City council.

2. Purpose: The purpose of the monthly service fee is to pay for system maintenance and operation, including depreciation (for asset replacement), debt service and loan reserves of the public sewer system.

3. Monthly Billing and Payment: The monthly sewer billing will be included in conjunction with the monthly water bill. Payment shall be due as for water service.

4. Delinquencies: The City is hereby authorized to shut off City supplied water to a delinquent sewer customer, to physically disconnect the sewer service connection to any property, or to seek such other legal remedy as may be necessary to discontinue sewage discharge into the sewer system, if the monthly sewer service fee for that property is delinquent, or if use by the property is in violation of this chapter. The service connection may be disconnected or otherwise blocked if the delinquent charge or ordinance violation continues for more than ten days after the City has notified the property owner of the pending disconnection.

5. Reconnection: The property owner is required to pay the City all expenses related to physically disconnecting the service connection before acceptance of payment of a hookup fee for reconnection. All back charges and fees shall be paid in full before reconnection will be allowed. An applicable fee as set forth by resolution will be charged in the event the water is turned on after a shutoff for a delinquent account or for nonpayment of sewer charges.

6. Occupation or Use Prohibited: It shall be unlawful to occupy or use a structure to which sewer service has been disconnected.

B. Property Owner Ultimately Liable for Bills and Damage:

1. All sewer service accounts shall be opened and maintained by the owner of record or contract purchaser of record of the property to be served. Such owner or purchaser shall agree, as a condition of opening any sewer service account, to be liable for any service or other charges imposed because of such sewer services, whether such charges are the consequence of use of the sewer by the owner or by tenants who have agreed to pay utility charges.

2. An owner may allow a tenant to pay utility charges while   
 the tenant is in possession of rented premises, but such   
 action shall not relieve the owner of the ultimate   
 responsibility for the charges accruing to the account.

C. Additional User Fees for Commercial/Industrial Customer:   
 Existing and future nonresidential establishments may be   
 assessed additional user fees for treatment if the BOD and   
 TSS included in their sewage exceeds that of an average user   
 equivalent given volume by definition herein. The manner in   
 which this assessment is to be made is to weight flow, BOD   
 & TSS at 1/3 each. So, if the flow was equal to one EDU, the   
 BOD equal to two EDU's and TSS equal to three EDU's, then   
 The total EDU's the bill would be based on is to be adjusted   
 to compensate for the excess sewage strength as follows:

Flow: 1x1/3 EDU=

1/3 EDU BOD: 2x1/3

EDU = 2/3 EDU TSS:

3x1/3 EDU = 3/3 EDU

Total: 2 EDU's are to be billed.

D. Multiple Users: Where a residence, apartment(s), retail store or   
 other commercial establishment is provided sewer service in

conjunction with another establishment in the same building, the

minimum user equivalent rating for that building shall be determined based on the number of establishments contained therein. (For example, a retail store with a residence attached would be rated at a minimum of 2 residential user equivalents. A commercial/office building with 3 apartments would be rated at 4 user equivalents, minimum.)

E. Schedule Of User Equivalents/Charges: The following schedule   
 lists a number of users and the number of user equivalents   
 assigned to each user. All other users shall require special   
 appraisal by the council and will be computed on an individual   
 Basis:

SCHEDULE OF USER EQUIVALENTS/CHARGES

Number of User

Classifications Equivalents

|  |  |
| --- | --- |
| Apartments (see Multiple Living Units) | - |
| Auto Garage (per 3,000 square feet) | 1 |
| Bar (per 10 seats or fraction thereof) | 1 |
| Barbershop, per chair operator station (minimum 1) | .50 |
| Beauty Salon, per operator station (minimum 1) | 1 |
| Carwash (per bay minimum or based on water usage) | 2 |
| Church | 1 |
| Condominium (see Multiple Living Unit) | - |
| Dining Hall (Senior Citizens Center per 2 persons) | 1 |
| Doctor or Dentist (per practitioner) | 2 |
| Duplex (see Multiple Living Unit) | - |
| Laundromats:  Self-service (up to and including 12 washing machines)  Each machine in excess of 12 | 5  .40 |
| Commercial (to be computed on an individual basis) | TBD |
| Lodge (per 3,000 square feet) | 2 |
| Mobile Home Court/Park (per space) | 1 |
| Mobile Home or Trailer House on Own Premises | 1 |
| Motel, Hotel, Rooming House, etc.  First Unit  Each Additional Bed Space | 1  .25 |
| Multiple Living Unit:  Each Unit | 1 |
| Office Building (for each 2,500 square feet of gross floor space or  Fraction thereof) | 1 |
| Recreational Vehicle Hookup in RV Park | .50 |
| Restaurant (10 seats or fraction thereof) | 2 |
| Retail or Business Establishment (for each 3,000 square feet of gross  Floor space or fraction thereof) | 1 |
| Schools:  With Cafeteria & Shower (students & staff)  With Cafeteria Only (students & staff)  Without Cafeteria & Showers | .10  .09  .08 |
| Service Station (with restroom service) | 2 |
| Single-family Residence | 1 |
| Theater (50 seats) | 1 |

The above user equivalents are based upon typical monthly sewer usage as contemplated by standards set forth herein. Such standards shall be subject to adjustment from time to time by the City council. Any such change shall be communicated to the sewer user before it is imposed. And such user shall be provided an opportunity to be heard before the City council if said user contests the additional user fee.

F. Voluntary Discontinuance: When sewer services are voluntarily   
 discontinued by request of the owner, the base rate portion   
 of the monthly service fee shall continue to be paid. Full   
 sewer service fees will resume immediately upon water service   
 turn back on.

G. Industrial Users Not on Schedule: Industrial users or other   
 businesses with industrial waste and uses not categorized   
 above or not clearly defined as being within one or more of   
 the above classifications shall be charged at a rate to be   
 determined by the mayor, subject to appeal to the City   
 council, upon application of the property owner, after   
 considering all relevant evidence pertaining thereto at a   
 public hearing held for such purpose. The rate shall be   
 established based upon consideration of the nature and   
 intensity of the proposed use and total impact to the City   
 sewer system. The fee shall be directly related to the cost   
 of providing sewage facilities for such use and shall be   
 proportionately consistent with the schedule set forth   
 herein. The rationale for charging any such fee shall be   
 explained, in writing, upon request by the user.

H. Aggrieved User; Installation of Meter:

1. Should any user consider himself to be aggrieved by the   
 foregoing schedule, or by the determination of the mayor and   
 City council, such user may, at his own expense, install a   
 meter, metering the strength and flow of his sewage, in which   
 event the charge shall be determined based upon verified   
 results. Such meter shall be calibrated and monitored to the   
 satisfaction of the contract City engineer. Reliable   
 technical data shall support any rate determination.

2. The City may, at its own discretion, from time-to-time conduct a flow/revenue study wherein the amount of monthly fees paid by the average residential user for the previous full fiscal year for the associated sewer volume (as determined by the wintertime use extrapolated for an entire year) be compared to the revenue and flow of each commercial/institutional users revenues and flows to verify the accuracy of assigned user equivalents. Future fees billed and paid will be adjusted to calculated flow-based user equivalents. The City nor the users have the right to require the other to retroactively correct past fees billed and paid to be in conformance with study findings of actual user equivalents. (2025 Code)

7-5-8: **USE OF PUBLIC SEWER:** In addition to those   
 limitations on the use of sewer set forth in the plumbing laws, rules and regulations of the State DOPL, Plumbing Program, the following additional requirements are established:

A. Prohibited Discharges: No person shall discharge   
 or cause to be discharged any storm water, surface   
 water, runoff, subsurface drainage, cooling water,   
 heating water, water from swimming pools, or   
 industrial process water except as hereinafter   
 provided, to any sanitary sewer.

B. Physical Barriers Against Sewer Gases: Physical barriers   
 against sewer gases must be maintained. "Physical barriers"   
 are defined as approved sink and toilet traps filled with   
 Liquid or airtight caps on all sewer inlet/outlets except   
 approved vents. If the property owner does not provide and   
 maintain barriers, the service connection may be   
 disconnected by the City and the property owner shall be   
 required to pay the City all expenses related to   
 disconnecting the service connection before issuance of a   
 reconnection permit.

C. High Temperatures: No person shall discharge or cause to   
 be discharged any liquid or vapor having a temperature   
 higher than one hundred forty degrees Fahrenheit (140°F).

D. pH: No person shall discharge or cause to be discharged   
 any waters or wastes having a Ph lower than 5.5 or higher   
 than 8.5 or having any other corrosive property capable of   
 causing damage or hazard to the collection system, lift   
 pump stations and sewage treatment works.

E. Grease Traps: In all cases where a building is used as a   
 hotel, boarding house, restaurant, service station,

garage, etc., the owner or occupant shall provide a   
 properly constructed grease trap through which all wastes   
 of a greasy nature shall be drained. The City council   
 shall have authority and is hereby authorized and directed   
 to compel any person to provide and use a grease trap as   
 aforesaid whenever, in its judgment, the same is   
 necessary.

F. Pretreatment Required on Industrial Wastes: The admission

into the public sewers of any commercial/industrial user

with sewage having above average strength measured largely   
 by higher-than-normal concentrations of BOD and TSS, shall

pre-treat the sewage to normal concentrations. BOD is to be

reduced to two hundred twenty milligrams per liter (220   
 mg/I). TSS is to be reduced to two hundred twenty   
 milligrams per liter (220 mg/I) by weight. Pretreatment   
 must also reduce objectionable characteristics or   
 constituents to within the maximum limits provided herein;

and control the quantities and rates of discharge of such

waters or waste.

* 1. Report Relating to Quantity and Characteristics of Waste: Each person or firm desiring to make a connection to the public sewer for the purpose of discharging industrial wastes thereto shall prepare and file with the City a report that shall include actual or predicated data relating to the quantity and characteristics of the waste to be discharged.
  2. Plans, specifications and any other pertinent information relating to the proposed preliminary treatment facilities shall be submitted for the approval of the City council. The council may seek technical support from a contract City engineer and weigh his/her recommendations. No construction of such facilities shall be commenced until said approvals are obtained from the City council.
  3. Pretreatment of all industrial wastes shall comply with all applicable federal, state, and local laws and regulations.

4. Charges: Industrial waste charges may be based upon the amount of flow, biochemical oxygen demand (BOD), and suspended solids or any combination thereof as may be recommended by the City's contract City engineer or this chapter.

5. Total Charge: The sewage collection and treatment charges for industrial waste shall completely pay for all collection and treatment costs associated with said waste.

6. Control Manhole or Sample Port: When required by the City, the owner of any industrial building shall install, at his expense, a suitable control manhole or sample port in the building sewer to enable observation, sampling and measurement of the wastes. Such manholes or ports, when required, shall be accessible at all times and not susceptible to freezing.

7. Maintenance of Preliminary Treatment   
 Facilities: Where preliminary treatment facilities   
 are required for any water or wastes, they shall   
 be maintained continuously in satisfactory and   
 effective operation by the building owner at his   
 Expense.

8. Measurements, Tests and Analyses: All measurements, tests, and analyses of the characteristics of water and waste to which reference is made shall be determined in accordance with standard methods for the examination of water and wastewater and shall be determined from samples taken at the control manhole or port.

9. Special Agreement Or Arrangement: No statement contained in this section shall be construed as preventing any special agreement or arrangement between the City and the owner of any industrial building whereby an industrial waste of unusual strength or character may be accepted by the City for treatment, subject to payment therefor by the owner of the industrial building of fair user equivalent charges consistent with the schedule set forth in this chapter and consistent with federal and state law. It shall be the responsibility of each discharging user to pay its fair share of the costs of discharge and treatment of its wastewater. (2025 Code)

7-5-9: **SEWER SERVICE LINES:**

1. Compliance Required: All sewer service line construction shall be accomplished using watertight materials and conform to City standard drawings and specifications, and the requirements of the current edition of plumbing laws, rules and regulations of the State DOPL, Plumbing Program.
2. Cleanouts: Cleanouts in building sewers and sewer service lines shall be provided in accordance with the rules of the City and the aforementioned plumbing laws. All cleanouts shall be maintained watertight.
3. Connection Point; Septic Tank: The connection point for a building sewer in those cases in which the present building sewer discharges to a septic tank and drain field shall be at a point between the building and the septic tank prior to entrance into septic tank. All existing septic tanks must be properly abandoned.

D. Contractor Installation Qualifications: The installation of the service connection to the sewer mainline is to be done by one holding an appropriate state public works license. The installation of the sewer service line is to be done by a state-licensed plumber authorized to perform the work. The jurisdictional division of the City and State DOPL, Plumbing Program is outlined in the Memorandum of Understanding between the Idaho Division of Building Safety (now DOPL), Plumbing Program and the Idaho Department of Environmental Quality.

1. Lifting Required: For all buildings in which any building sewer is too low to permit gravity flow to the public sewer mainline, sanitary sewage carried by such building sewer shall be lifted by pumping or ejection as approved by the City and discharged to the public sewer in a small pressure pipe at the expense of the building owner.
2. Permits and Inspections Required:

1. Sewer Service Connection Permit: A property owner desiring to obtain a sewer service connection to a City owned sewer mainline shall file a request with the City. Such a request shall be in sufficient detail as to adequately inform the City as to the proposed location of the desired sewer service line and connection point and the nature of the anticipated discharge. At the time of approval of the permit request, but before any construction may begin, the property owner shall also pay to the City all sewer hookup fees and capacity buy­ in fees which shall be established and adjusted from time to time by council resolution. The property owner shall also obtain a date for inspection by the City of the construction and physical connection to the City sewer mainline.

2. Right-of-Way Encroachment Permit: No sewer service line installation shall be done in the City right-of-way without first obtaining a City Right-of-Way Encroachment Permit and the state on-call utility locate service has been notified and field locates made.

3. Extension Prohibited Without Permission: It shall be unlawful for any person to extend any sewer service line beyond the limits of the building for which a permit has been given without obtaining permission for the desired extension and appropriate hookup fees and capacity buy-in fees are paid.

4. Inspection at Time of Connection: In accordance with permit requirements, no backfill of the sewer service line connection to the mainline shall occur without City inspection and approval of the materials and workmanship of the connection. Should a property owner or his duly authorized agent connect sewer service line to the City mainline without said inspection and approval, the property owner will be required, at his sole expense, to uncover the newly connected sewer line works so that proper inspection can occur.

1. Trench Excavation, Backfill and Surface Restoration: Any trench excavation, backfill and surface restoration required shall conform to the City standard drawings and specifications, or the county jurisdiction, or the State of Idaho Transportation Department as applicable.
2. Cost of Installation Borne by Private Property Owner: The sewer service line and connection to the City sewer mainline shall be furnished and installed by and at the sole expense of the property owner.
3. Service Lines and Connections Requirements:

1. Location: Service lines shall meet all minimum   
vertical and horizontal separation distance   
required from potable drinking water facilities in   
accordance with the Idaho Drinking Water Rules   
(IDAPA 58.01.08) as administered by the Idaho   
Department of Environmental Quality.

2. Sleeves are required on sewer service lines laid   
 within 18 inches over/under water mainlines or water

service lines up to the building sewer line.

3. Connection to Manhole: A service connection may   
 not be connected to a manhole. A private sewer force   
 main or private sewer mainline may be connected to a   
 manhole.

4. Service Connections to Mainline: Service to two or   
 more buildings through one sewer service line is   
 prohibited. All service line connections must be made   
 directly into a sewer mainline.

5. Trench Excavation, Backfill and Surface   
 Restoration: Any trench excavation, backfill and   
 surface restoration required shall conform to the City   
 standard drawings and specifications, or the county   
 jurisdiction, or the State of Idaho Transportation   
 Department as applicable.

J. Maintenance: All sewer users shall keep their   
 individual sewer service lines in good repair and   
 shall keep them in such good condition that they   
 shall not allow ground water to enter into the   
 sewer system. Sewer users shall also be responsible   
 for all costs associated with maintaining the   
 entire service line from the building sewer line up   
 to the City sewer mainline. (2025 Code)

7-5-10: **PRIVATE SEWER MAINLINE EXTENSIONS:**

A. Sewer Design, Plans and Specifications:

1. Compliance with Standards: All construction or   
reconstruction of private sewer mainlines to City   
owned mainlines and manholes shall be accomplished   
using watertight materials, shall be in accordance   
with the City standard drawings and specifications,   
and subject to inspection by the City.

2. Plan and Profile Drawings: Plan and profile   
 drawings shall be prepared for all new sewer mains   
 (whether public or private) and for all sewer   
 mainline extensions, reconstructions, or

renovations; and all such plan and profile drawings   
 must be reviewed by the contract City engineer and   
 approved by the City council and the Idaho z

Department of Environmental Quality before any   
 construction work on said sewer lines is started   
 per Idaho Code 39-118 or its successor.

3. Private Sewer Mainline Extension: A private   
 mainline extension shall not have an inside   
 diameter of less than eight inches. The property   
 owner requesting a sewer mainline extension shall   
 submit engineered drawings for City review and   
 approval. The Property owner shall be responsible   
 for the City engineering review fees incurred to   
 review the sewer line drawings as billed by the   
 City.

B. Contractor Installation Qualifications: The   
 installation of the mainline connection and

mainline to the City-owned manhole is to be done   
 by one holding an appropriate state public works   
 license. The installation of the sewer service   
 line is to be done by a state licensed plumber   
 authorized to perform the work. The jurisdictional   
 division of the City and State DOPL, Plumbing   
 Program is outlined in the Memorandum of   
 Understanding between the Idaho Division of   
 Building Safety (now DOPL), Plumbing Program and   
 the Idaho Department of Environmental Quality.

C. Permits and Inspections Required:

1. Mainline Connection Permit: A property owner   
 desiring to attach a private sewer mainline to   
 the City owned mainline shall file a request with   
 the City. Such a request shall be in sufficient   
 detail as to adequately inform the City as to the   
 proposed location of the desired sewer mainline   
 and mainline connection point and the nature of   
 the anticipated discharge. The property owner   
 shall also obtain a date for inspection by the   
 City of the construction. City review fees of   
 plans and specifications must be paid at the time   
 permit application is made.

2. Right-of-Way Encroachment Permit: No private   
 mainline improvement work shall be done in the   
 City right-of-way without first obtaining a   
 City Right-of-Way Encroachment Permit and the   
 state one-call utility locate service has been   
 notified and field locates made.

3. Inspection at Time of Connection: In   
 accordance with permit requirements, no backfill   
 of the private sewer mainline to a manhole   
 should occur without City inspection and   
 approval of the materials and workmanship of the   
 connection. Should a property owner or his duly   
 authorized agent connect private mainlines to   
 the City system without said inspection and   
 approval, the property owner will be required,   
 at his sole expense, to uncover the newly   
 connected sewer line works so that proper   
 inspection can occur.

4.Extension Prohibited Without Permission: It   
 shall be unlawful for any person to extend any   
 sewer mainline beyond the limits of the building   
 or buildings for which a permit has been given   
 without obtaining permission for the desired   
 extension.

D. Trench Excavation, Backfill and Surface   
 Restoration: Any trench excavation, backfill and   
 surface restoration required shall conform to the   
 City standard drawings and specifications, or the   
 county jurisdiction, or the State of Idaho   
 Transportation Department as applicable.

E. Cost of Installation Borne by Property Owner: The   
 private mainline connection to the City sewer   
 mainline and private mainlines installed on   
 private property shall be furnished and installed   
 by and at the sole expense of the property owner.

F. Private Sewer Mainline Maintenance: Once the   
 sewer mainline connection to City owned manhole   
 has been completed and properly inspected to the   
 City's satisfaction, the City will maintain the   
 improved manhole after the contractors one year   
 warranty period has expired. The property owner   
 shall own, operate and maintain all sewer   
 mainlines on private property installed for   
 his/her exclusive use. (2025 Code)

7-5-11: **EXTENSION OF CITY SEWER MAINS:**

A. Areas Within City: The City may construct, or   
 cause to be constructed, extensions to the sewer   
 system if one of the following conditions exists:

1. The annual anticipated revenue made available   
 to the City from the customers to be immediately   
 served by such extension is not less than one   
 fiftieth (1/50) of the actual cost to the City for   
 the construction of said extension.

2. The City declares that the sewer main   
 extension is needed for the overall benefit and   
 improvement of the entire sewage collection   
 system.

3. The City council approves a contract for the   
 construction of the extension. However,   
 subdividers or developers within or adjacent to   
 the City shall construct, at their own expense,   
 all sewer mains within their subdivisions or   
 developments.

B. Areas Contiguous to City: In areas contiguous to   
 the City that may be annexed to the City, the   
 City may require such areas to be annexed before   
 sewer service is provided. Prior to annexation,   
 the City shall require the execution and approval   
 of an annexation agreement which shall detail the   
 conditions for sewer service.

C. Areas Outside City: Sewer lines shall not,   
 without the City council's approval, be extended   
 outside the corporate limits of the City;   
 however, when, in the opinion of the City, there   
 will be special benefit and improvement to the   
 City by reason of an extension outside the City,   
 special arrangements may be made with the council   
 to allow said extension; provided, however, that   
 the areas to be serviced outside of the City   
 shall not benefit to a greater extent than like   
 areas provided with sewer service within the   
 City; and provided further, that no such   
 arrangement shall be made unless adequate sewer   
 line capacity and sewage treatment capacity is   
 available for such outside the City sewer   
 services. (2025 Code)

7-5-12: **SEWER SYSTEM DESIGN AND MATERIALS:**

A. Materials and Installations:

1. All sanitary sewer main line pipe, manholes,   
 lift stations, accessories, appurtenances, and   
 their installation shall be in accordance with   
 City standard drawings and specifications for the   
 construction of sanitary sewer infrastructure.

2. All sewer service line materials and their   
 installation shall be in accordance with the City   
 standard drawings and specifications for   
 construction of sanitary sewers.

B. Design and Approvals:

1. The plans for all sewer mainlines, sewage lift   
 stations, sewage treatment facilities, etc., shall be   
 designed, signed, and sealed by a registered   
 professional engineer licensed in the state of Idaho   
 and reviewed by the City contract engineer and   
 approved in writing by the City and the Idaho   
 Department of Environmental Quality in accordance   
 with Idaho Code 39- 118 or its successor.

2. All sewer lines, lift stations, sewage   
treatment facilities, etc., shall be designed in accordance with the Idaho Wastewater Rules (IDAPA 58.01.16).

3. Minimum sanitary sewer main size shall be eight inch diameter. Larger sizes shall be as required by the City's overall sewer system master plan or as are needed to provide adequate sewage carrying capacity for the area (and surrounding developable area) being developed and/or annexed to the City.

C. Standard Drawings and Specifications - Adoption of   
 ISPWC: The City of Ririe Standard Drawings and   
 Specifications is the 2020 edition of the Idaho   
 Standards for Public Works Construction (ISPWC)   
 and the supplemental modifications attached at the   
 end of this ordinance pertaining to sewer   
 infrastructure labeled: Division 500 Supplement to   
 the 2020 Edition of the Idaho Standards for Public   
 Works Construction. In the event of a conflict   
 between the ISPWC and the City of Ririe Division   
 500 Supplement to the 2020 ISPWC, the City of   
 Ririe Division 500 Supplement to the 2020 ISPWC   
 shall govern unless the contrary is approved in   
 writing by the City for a specific circumstance as   
 recommended by the City's contract engineer. The   
 terms "Engineer" and "City" in the ISPWC and the   
 City of Ririe Drawing and Specifications shall   
 refer to the City contract engineer and the City   
 of Ririe. (2025 Code)

7-5-13: **SUBDIVISION DEVELOPER'S OR PROPERTY OWNER'S   
 RESPONSIBILITY:**

Sewer Lines:

1. The owner or developer of any piece of property or tract of land is responsible for the construction of the sewer line (or for the sewer line costs) along any of the property sides or frontage of the property along which a sewer line is needed for the overall completeness and continuity of the City sewer collection system. If it is a large tract of land, the owner or developer shall also be responsible for the necessary and required system of sewer lines within the interior of the tract of land.

2. The owner or developer of any piece of property shall construct all needed sewer lines (of the approved size) within and along all sides or frontages of any piece of property prior to the time of any building constructed thereon is occupied or utilized unless phased construction of the sewer main system is specifically allowed or provided for in the annexation or development agreement. In lieu of actually constructing said required sewer line or sewer lines, the property owner or developer may deposit adequate monies with the City to fully cover the cost(s) of said required sewer line construction.

3. The owner or developer of any property or subdivision will normally be responsible only for the cost of up to an eight-inch diameter sanitary sewer line. The additional cost of providing a sanitary sewer line of a size greater than eight inches will normally be a City responsibility. The City will reimburse the developer for the extra cost of the additional sanitary sewer line size (over the 8 inch diameter size referenced above) as set forth in the annexation or development agreement between the developer and the City. Provided further, however, that if any proposed subdivision or development is of such size or magnitude that it requires or necessitates a sewer size larger than an eight inch diameter line or if the type of development is such as to produce a wastewater flow in excess of the capacity of an eight inch diameter sewer line, then the owner or developer of said subdivision or development shall be responsible for the entire cost of whatever size of sewer line is needed to accommodate his development.

B. Sewage Lift Stations: Sewer mains shall be kept as   
 deep as practicable to keep sewage lift stations to   
 the smallest number possible. When a sewage lift   
 station and its related facilities is required, it   
 and the sewer main system directing sewage to it   
 shall generally be designed for an entire definable   
 area and not just to serve a single property owner or   
 developer. The cost of the sewage lift station shall   
 be equitably divided between the developer and the   
 City as set forth in the annexation or development   
 agreement.

C. Ownership and Maintenance of Sewer Lines in Private   
 Property: Private property owners with sewer lines   
 constructed on private property that terminates on   
 private property serving the exclusive interests of   
 the private property owner or owners will retain   
 ownership of sanitary sewer mainlines on said   
 property. City ownership of sewer lines will begin   
 at the property line or public right-of-way.   
 Private property owners retain all operations and   
 maintenance responsibility of said mains on their   
 private property. (2025 Code)

7-5-14: **MISCELLANEOUS PROVISIONS:**

A. Use Of System Refused: The City may prohibit the   
 discharge into the public sewer of sewage that does   
 not comply with the limitations set forth in this   
 chapter.

B. Tampering With System Prohibited: No person shall   
 maliciously, willfully or negligently break, damage,   
 destroy, uncover, deface or tamper with any   
 structure, appurtenance or equipment which is part   
 of the City sewage works. No person shall discharge   
 any substance into the sewer without first   
 establishing an account. Any person violating these   
 provisions shall be subject to immediate restraint   
 and the penalties provided by this chapter.

C. Right Of Entry: The officers and any duty authorized   
 employees or representatives of the City, establishing   
 his position as an authorized representative of the   
 City, shall be permitted to enter in and upon any and   
 all buildings, industrial facilities and properties for   
 the purpose of inspection, reinspection, observation,   
 measurement, sampling, testing or otherwise performing   
 such duties as may be necessary in the enforcement of   
 the provisions of this chapter, and related rules and   
 regulations of the City.

D. Right To Revoke Permissions: Permission given to   
 connect sewer mains and services shall be upon the   
 express condition that the City may, for good   
 cause, revoke the same and the person making such   
 connection, or his successor in interest, shall   
 have no right to claim any damage in consequence of   
 such permission being revoked. (2025 Code)

7-5-15: **ENFORCEMENT:**

A. Violations: No person shall violate the   
 requirements of this chapter. **All** persons shall be   
 held strictly responsible for any and all acts of   
 agents or employees done under the provisions of   
 this or any other ordinance, rule or regulation of   
 the City. Upon being notified by the City of any   
 defect arising in any sewer or of any violation of   
 this chapter, the person or persons having charge of   
 said work shall immediately cease any violation and   
 correct the same. Violations of this chapter may be   
 sanctioned by imposition of criminal misdemeanor   
 penalties, and upon conviction thereof, shall be   
 subject to penalty as provided in Section 1- 4-1 of   
 this code and by civil remedy from a court of   
 competent jurisdiction, by fees and charges   
 calculated to recapture inordinate costs prompted by   
 noncompliance and/or by disconnection from the sewer   
 system. Each and every connection or occupancy in   
 violation and each and every day or part of a day a   
 violation continues may be deemed a separate offense   
 here under and punishable as such. The mayor or any   
 designated agent of the City may initiate   
 enforcement action.

B. Liability For Expense, Loss or Damage: Any person   
 violating any of the provisions of this chapter,   
 rules or regulations of the City, shall be liable   
 to the City for any expense, loss or damage   
 occasioned by the City by reason of such violation.

(2025 Code)

**DIVISION 500 SUPPLEMENT TO THE 2020 EDITION OF THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION**

# SECTION 501 - GRAVITY SEWERS

**Subpart 501.2.2.A**

All sewer mainline pipe shall be ASTM D3034 (SDR35) Polyvinyl Chloride (PVC) with integral bell and rubber gasketed joints. Gaskets shall conform to ASTM F477. Use fabricated PVC tees or wyes conforming to ASTM D3034 with watertight gaskets and joints for all service line connections.

**Subpart 501.3.4**

Low pressure air testing, deflection testing and CCTV inspection on all new sewer mains are required.

# SECTION 502 - MANHOLES

**SD-501A**

The standard manhole is to be as per SD-501A (precast base) with the following modifications:

* 1. A six-inch protruding concrete ring around each manhole base is mandatory to ensure that there is adequate resistance to uplift forces of the manhole when submerged in groundwater.
  2. Provide manholes without steps.
  3. A double flexible watertight rubber boot at the manhole pipe/sewer line connection in lieu of a single banded boot is required to minimize the risk of failure and infiltration.

**Other Manholes**

All other manholes that may be needed on a project such as SD-502A, SD-504 and SD-505A are to be amended in the same manner as SD-501A.

**Subpart 502.3.5.B.2 Delete Paragraphs a & band replace with the following:**

A cast-in-place manhole base may only be used when placing a new manhole over an existing mainline. The existing pipe is to remain in place from the spring line of the pipe downward, except to allow the new mainline to connect at a 0.1 foot higher grade. The new cast-in-place base and upper manhole sections are to be lined with an approved infiltration inhibitive liner to prevent infiltration.

**Add Subpart 502.3.16 WARRANTY**

Contractor/developer warrants to the City that any new manhole found to be infiltrating groundwater for any reason during the one-year warranty period shall be corrected by

lining the manhole with an infiltration inhibitive liner at no cost to the City. Liner application must be proceeded by structural repairs that will enable the liner to function properly.

# SECTION 504 - SEWER SERVICES

**Subpart Section 504.2.2.A**

Use ASTM D3034 SOR 35 sewer service pipe and fittings.

**Subpart Section 504.2.2.E.1**

Use sewer service tee or wye fittings for services on new mainline pipe.

**Subpart 504.2.2.E.3**

Use Inserta-Tee type sewer service connections on exiting mainline pipe.

# ADD NEW SECTION 513

**SECTION 513**

SANITARY SEWER LIFT STATIONS

**PART1 GENERAL**

* 1. SECTION INCLUDES
     1. Sanitary sewer lift station materials and installation.
  2. RELATED SECTIONS
     1. Section 204 - Structural Excavation and Backfill
     2. Section 305 - Pipe Bedding
     3. Section 703 - Cast-in-Place Concrete
     4. Section 802 - Crushed Aggregate
  3. REFERENCES
     1. ASTM C 478: Precast Reinforced Concrete Manhole Section
     2. ASTM C 497: Standard Test Methods for Concrete Pipe, Manhole Sections, or Tile
     3. Local City and State Electrical Codes and the National Electric Code (NEC), current edition.
  4. SUBMITTALS

A. Submit show drawings for materials to be installed or furnished   
 under this section.

B. Submit manufacturer's certification that manholes,   
 pipes, pumps, panels, and appurtenances meet or exceed   
 specified requirements.

C. Submit manufacturer's installation instructions and maintain   
 copy at the jobsite.

* 1. PROJECT RECORD DOCUMENTS

1. Accurately record actual locations of constructed lift   
    stations and other encountered utilities in relation to   
    existing permanent benchmarks.
2. Provide a copy of record documents to Owner prior to   
    issuance of substantial completion.
   1. DELIVERY, STORAGE AND HANDLING
3. Handle and store manhole sections, covers, pipes, pumps,   
    panels and appurtenances in a manner which prevents   
    shock, damage, or detrimental exposure to weather.
4. Project joint sealing material used for lift station structure   
    manholes from sunlight and contamination until ready for   
    installation in the manhole.

**PART2 MATERIALS**

* 1. LIFT STATION STRUCTURES
     1. A typical submersible pumps wet well/dry well lift station is allowed.
     2. Wet well and dry well structures are to be manufactured of standard precast concrete units conforming to Section 704 with a field applied spray on liner to eliminate the chance of groundwater infiltration. The bases of the wet well and dry well must be designed to resist buoyancy forces.
     3. Concrete bases and lids are to be reinforced to support intended loads.
     4. Accessories: Lids on both wells are to be flat. The wet well is to be fitted with a 30 inch by 48-inch hinged metal access cover with upper guide brackets, chain hooks, lid support, and horizontal bar for attachment of the liquid level sensor cables. Meet or exceed HS-25 loading requirements if situated where vehicles can drive over the lid. The dry well access may be a standard manhole frame and lid.
  2. PRESSURE PIPE, VENT PIPE AND CONDUITS
     1. Pressure pipe: Four-inch minimum diameter or as required by size of pumps. Ductile iron inside the lift station and over to and through the valve vault. Downstream of valve vault conform with Section 505 - Pressure Sewers. Provide ductile iron fittings in the force main per Subpart 505.2.4.
     2. Ball Check Valves: Are required in the dry well to automatically prevent force main drainage back into the wet well.
     3. Isolation Gate Valves: Per Section 402.2.2.
     4. Emergency Bypass Pumping: Provide a ductile iron tee or wye fitting, gate valve and four-inch stainless steel female camlock fitting for emergency bypass pumping.
     5. Vent Pipe: four-inch galvanized rigid steel pipe with threaded fittings. Threaded collar on the above ground end of the vent pipe, with a welded 1/8-inch screen covering the opening.
     6. Electrical Conduits: Galvanized rigid steel meeting the requirements of NEC and of the size required for the conductor.
  3. SUBMERSIBLE PUMPS
     1. Pumps brand, model and type are to be submitted to City Public Works for review and approval. The City alternately may dictate the brand and model. The City's decision will be final.
     2. Equipped with the required size electric motor connected for operation on a 208/240- volt, 3-phase, 60-hertz, 4-wire service with a minimum of 35 feet of Type SPC cable suitable for submersible pump applications or as approved by the Engineer.

C. Power Cable: Sized according to NEC and ICEA Standards   
 with a P-MSHA approval. Connect from the pumps   
 directly to the control panel.

D. Furnish each pump with a minimum of 25 feet of stainless   
 steel lifting chain of adequate strength to safely raise   
 and lower the pump with two galvanized or stainless   
 steel lifting rails and with mounting hardware and   
 stainless steel bolts to fit the pumps and bases to the   
 lift station as shown on the Standard Drawings.

* 1. PUMP CONTROLS
     1. Pump Control Panel: Minimum 36" x 30" x 12" NEMA Type 4 gasketed, watertight, dust tight, lockable enclosure. 208/240-volts, 3-phase, 60-hertz, 4-wire service or as approved by the Engineer. All electrical equipment U.L. listed.
     2. Panel Requirements
        1. Intrinsically safe solid-state alternator for two or more pumps which provides alternating operation of pumps under normal conditions and provides simultaneous operation of both pumps in case of high level conditions.
        2. Condensation heater.
        3. Lightning arrestor.
        4. Supply a manual transfer switch and receptacle consistent with existing City lift stations for connection to the City's portable generator.
        5. Pump motor controls, to include:
           1. Running time meter
           2. Pump run light
           3. Combination circuit breaker/overload with manual reset for protection against current overloads, short-circuit protection and disconnect for all phases.
           4. Across-the-line magnetic contactor.
           5. Hand/off/auto pump operations selector switch.
           6. Amperage meters with interior panel door display, sized appropriately based on the individual pump motor.
     3. Liquid pressure transducer mounted in the lift station manhole, communication cable, and control unit(s) for pump control.
     4. Equipment to be compatible with the lift station pump control and designed for the site conditions.
     5. Control unit installed in a lockable weather resistant enclosure mounted on the lift station control pedestal a minimum of 30 inches above the lift station lid.
     6. Design the control system for a duplex pump system capable of ensuring that the lead pump changes with each "pump on" event.
     7. Design the control unit to allow the operator to control pump operation from the unit mounted on the lift station pedestal with a liquid level selection range between O and 30 feet. Control unit to control pump and alarm operation at the following operator-selected liquid level elevations that occur in the Lift Station Manhole (with elevations supplied by the City Public Works):
        1. Pump off (minimum liquid level}.
        2. Lead pump on.
        3. Lag pump on.
        4. Alarm on.

H. All electrical conduit openings that penetrate the lift station   
 wall to have pliable removable seal-offs, NEMA-approved for   
 Class 1 Division 1 locations.

I. Electrical package shall be equipped with a SCADA   
 termination panel compatible with the City SCADA   
 provider to install a SCADA link. City will direct   
 the SCADA link installation. Developer will   
 reimburse City for all the SCADA link costs.

J. An emergency generator is required as part of new lift   
 station for any subdivision that will support more than   
 10 homes.

**PART3 WORKMANSHIP**

* 1. SUBMERSIBLE PUMPS AND CONTROLS
     1. Install all equipment in a neat, plumb and workmanlike manner in accordance with the manufacturer's recommendations.
     2. Mount the level transducer on the lift station wall in accordance with the manufacturer recommendations and in a location that is accessible at access hatch and minimizes false liquid level readings.
  2. ELECTRICAL WORK

A. Complete all electrical work in accordance with the approved   
 plans, these specifications, all local and State electrical   
 codes and the NEC, current edition, by licensed electricians.

B. Obtain a state electrical installation permit prior to   
 starting construction.

* 1. ELECTRICAL SERVICE

A. Install conduit and wire from the meter base at the   
 lift station control panel to the power supply as   
 shown on the plans or as directed by Rocky Mountain   
 Power representatives.

B. Arrange for inspection by the state electrical   
 inspection upon completion of the lift station   
 installation. Pay any inspection fees.

* 1. **ALARM** SYSTEMS

A. Sanitary Sewer Lift Stations: Alarms to be accommodated   
 through the telemetry system.

B. Install an alarm light on the outside of the control   
 panel. Connect the high-level alarm sensor cable from   
 the lift station to the control panel. Notify the City   
 Public works when the alarm system work is completed   
 to verify that the alarm system is functioning   
 properly.

* 1. PRESSURE DISCHARGE PIPE

A. Install pressure discharge pipe to discharge manhole if   
 possible. Install the pipe at an elevation so the top of the   
 pressure discharge pipe and the top of the gravity pipe in   
 the discharge manhole are level. Direct the outflow of the   
 pressure discharge pipe at the gravity pipe invert.

B. Locate ball valves and isolation valves and   
 emergency bypass pumping connection in the dry well.

* 1. CONDUITS

A. Install conduits in sand bedding.

B. Blow conduits free of any loose debris or moisture   
 prior to pulling any wire and seal conduits   
 thereafter.

* 1. START-UP AND TRAINING

A. Upon completion of construction, notify Ririe Public   
 Works of the date and time for initial start-up of   
 the lift station.

B. Complete a minimum four-hour test period and provide   
 operation training for City Public Works staff.   
 Provide two paper copies and one electronic pdf copy   
 of the approved operation and maintenance manual to   
 the City prior to acceptance.

C. Develop final completion punchlist with City Public   
 Works. Punchlist must be completed for final   
 acceptance.

**PART4 MEASUREMENT AND PAYMENT**

* 1. Sanitary sewer lift station to be measured on a   
     lump sum basis complete, in place, and fully operational as stated in these Specifications. Payment includes full compensation for all labor, materials, equipment and tools necessary to furnish, install, test and make ready for service the lift station complete and in place. If not specifically indicated otherwise on the Plans and specifically included in the Bid Schedule, all items required to perform the work, including structure excavation and structure backfill, precast concrete manhole, lift station wet well, pipe, discharge pipe and fittings, trench excavation and backfill, submersible pumps and controls, and any other required items, are incidental to the Bid Item.

1. Sanitary Sewer Lift Station: On lump sum basis for   
    the construction of a fully operational lift   
    station.

1. Bid Schedule Payment Reference: 513.1.1.A.1.

2. Bid Schedule Description: Sanitary Sewer Lift   
 Station... lump sum (LS).

CHAPTER 6

**CITY PARK[[1]](#footnote-2)**

SECTION:

7-6-1: Park Rules And Regulations

7-6-1: **PARK RULES AND REGULATIONS:**

A. Vandalism: There will be no vandalism or malicious damage to   
 any trees, buildings, playground equipment, fencing and   
 anything which is considered to be part of the city park   
 system.

B. Camping:

1. Overnight Camping: There will be no overnight camping in   
 the city park.

2. Group Meetings; Permission Required: There will be no   
 camping or special group meetings permitted without prior   
 approval and a permit issued by city hall.

C. Animals and Vehicles: There will be no unauthorized animals or   
 vehicles allowed in the city park.

D. Penalty: Any person who violates the provisions of this   
 section shall be subject to penalty as provided in section   
 1-4-1 of this code. (2025 Code)

CHAPTER 7

**SUBSEQUENT CONNECTION UTILITY FEES**

SECTION:

7-7-1: Purpose

7-7-2: Establishment Of Fees

7-7-3: Basis For Calculation

7-7-4: Payment Required Before Connection

7-7-5: Fees Established by Resolution; Analysis Required

7-7-6: Administrative Officials Enabled

7-7-1: **PURPOSE:** The purpose of subsequent connection utility fees is to promote equity and fairness when facilities are installed through the efforts of specially benefited private parties through local improvement districts, through private development undertakings, and through other efforts where systems are extended or expanded through the contribution of specific parties rather than the public at large. (2025 Code)

7-7-2: **ESTABLISHMENT OF FEES:** Subsequent connection water and sewer fees (hereinafter utility fees) are hereby created and established. Subsequent connection utility fees are additional to the connection and capacity charges which each new system user is obligated to pay prior to connecting to the city utility systems. Subsequent connection utility fees are charges based upon the cost of constructing or extending water distribution lines, constructing additional water storage capacity, constructing or extending sewer collection lines, and otherwise constructing or installing additional features for the water distribution or sewer collection systems which will enable service to be provided to new user who will benefit from the improvements, but did not share in the cost of construction either by virtue of providing new capacity or by extending service into areas not previously served. (2025 Code)

7-7-3: **BASIS FOR CALCULATION:** The subsequent connection fee   
 shall generally reflect the proportionate or marginal cost of engineering, construction, and right of way or easement procurement, etc., incurred to extend the water or sewer system which will enable providing capacity to previously unserved property, including costs incurred through a local improvement district or by a private developer and/or property owner. (2025 Code)

7-7-4: **PAYMENT REQUIRED BEFORE CONNECTION:** No connection to a newly constructed public water or wastewater facility governed by this chapter, other than by one who contributed proportionately to its construction or costs of installation, shall be allowed until a subsequent connection fee analysis has been completed and accepted by resolution of the city council or until a preliminary subsequent connection fee has been paid as estimated by the director of public works, subject to final determination by resolution of the city council. (2025 Code)

7-7-5: **FEES ESTABLISHED BY RESOLUTION; ANALYSIS REQUIRED:** All subsequent connection fees shall be fixed by resolution after submission by the director of public works, of a proposed subsequent connection fee analysis. Such analysis shall include a compilation of costs which have been incurred, the basis of their calculation, the manner of their distribution and source of their payment, and the proposed distribution of proceeds from any subsequent connection fees collected which may include payment to private parties. The costs of construction, installation, and extension shall be ascertained by the director of public works of the improvement district or by costs provided and certified by the developer and/or property owner. Such costs shall be limited to the direct expenses of engineering design, construction, and acquisition of easements and rights of way, excluding therefrom rights of way dedicated and improvements installed pursuant to subdivision or other ordinance requirements. Costs do not include administration or overhead of a private developer or property owner. Each resolution of the city council establishing a subsequent connection fee shall establish the fees to be charged and their manner of calculation, the physical area subject to payment of the subsequent connection fees, the disposition of the proceeds from such fees, and the duration of such charges, with such duration not to exceed five (5) years from the date of the resolution, subject to subsequent action by the city council in the final year of the initial period, extending the initial duration by not more than the duration which was originally approved. Except in the case of a local improvement district, a copy of the subsequent user fee analysis shall be provided to the private party(ies) who paid for installation of the specific facilities which are the subject of the analysis no less than ten (10) days prior to the city council meeting at which the analysis will be considered. Such party(ies) may be heard at said meeting. (2025 Code)

7-7-6: **ADMINISTRATIVE OFFICIALS ENABLED:** The mayor, city   
 maintenance supervisor and city attorney are hereby authorized to take such actions as may be necessary, including entering into contracts with those who have initially paid for the installation of utility system improvements, to carry out the provisions of any resolution of the city council establishing a subsequent connection fee. (2025 Code)

CHAPTER 8

**ALLEYS**

SECTION:

7-8-1: Purpose And Intent

7-8-2: Dumping In Alleys, Restriction Prohibited

7-8-3: Placement For Pick Up

7-8-4: Alleys To Be Kept Clear of Vehicles

7-8-5: Violation; Penalty

7-8-1: **PURPOSE AND INTENT:** The purpose and intent of this   
 chapter is to establish the alleys as rights of way and eliminate all forms of refuse being dumped in the alleys. (2025 Code)

7-8-2: **DUMPING IN ALLEYS, RESTRICTION PROHIBITED:** No person   
 shall allow, suffer, cause or permit the dumping of refuse in the alleys including tree trimmings, grass clippings, leaves, old household furniture and fixtures and garbage. Buildings and fences now restricting the sixteen-foot (16') width of the alley cannot be replaced. Any shrubs that restrict the sixteen-foot (16') width must be trimmed back. (2025 Code)

7-8-3: **PLACEMENT FOR PICK UP:** All garbage will be placed on   
 the curb in front of each home for pick up. Any refuse that is not acceptable for garbage hauling must be handled by each household. All containers must be set twenty feet (20') back from the street within forty-eight (48) hours of pick up. (2025 Code)

7-8-4: **ALLEYS TO BE KEPT CLEAR OF VEHICLES:** All alleys will   
 be kept clear of vehicles allowing clear access for all utility trucks. (2025 Code)

7-8-5: **VIOLATION; PENALTY:** Any person violating any of the   
 provisions of this chapter or willfully refusing to comply with any proper requirements shall be deemed guilty of a misdemeanor. Each day a violation of the provisions of this chapter continues shall constitute a separate offense. (2025 Code)

1. 1. See subsection 6-1-4E for parking restriction in city parks. [↑](#footnote-ref-2)